

VOORHEES TOWNSHIP BOARD OF EDUCATION  
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of education was held on Wednesday, September 30, 2015 at 7:30 PM at the Osage School, Mrs. Barbara Dunleavy, Vice-President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on June 3, 2015.
2. Publishing written notice in the Courier Post on June 3, 2015.
3. Filing written notice with the Clerk of Voorhees Township on June 3, 2015.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Richard Horner

Bruce Karpf

Denise Kirkland

Dr. Marissa Levy

Amy Lynch

John Schmus

Richard Wojdon

Barbara Dunleavy, Vice-President

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/  
Board Secretary

Howard Mendelson, Attorney

Absent

Richard Nelson, President

IV. MINUTES

1. Motion by Mr. Karpf, seconded by Mr. Wojdon, to approve the minutes of the meeting of August 26, 2015.

Motion carried, 6 ayes, 2 abstentions; Mrs. Kirkland and Mr. Schmus.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. (HIB) Harassment, Intimidation and Bullying

VI. COMMUNICATIONSVII. BOARD SECRETARY REPORT

1. Transportation
2. 2014-2015 Audit

VIII. SUPERINTENDENT REPORT

1. "Osage Elementary School, We Go Where No One Else Goes"
2. Superintendent's Job Targets for 2015-2016
3. 2014-2015 Annual Report

IX. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported the Committee reviewed policies on the agenda and recommend them for approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Mira Aumiller

Asked what the class size limit is at E.T. Hamilton School and asked if the Board was going to do anything differently next year.

Jennifer Edwards

Asked about class size limits at Signal Hill School.

Marc Vogin

Thanked Mr. Brosel for following up on a concern. Asked is the Board owns the Echelon soccer fields.

XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Mrs. Kirkland, seconded by Mr. Schmus, to approve:

1. the first reading of the following Policies, New (N) and Revised (R):
  - a. 0152 Board Officers (R)
  - b. 2622 Student Assessment (R)
  - c. 3322 Staff Member's Use of Personal Cellular Telephones  
Other Communication Devices (R)
  - d. 4322 Staff Member's Use of Personal Cellular Telephones  
Other Communication Devices (R)
  - e. 5330 Administration of Medication (R)
  - f. 5339 Screening for Dyslexia (R)
  - g. 5615 Suspected Gang Activity (R)
  - h. 5756 Transgender Students (R)
  - i. 8540 School Nutrition Programs (R)
  - j. 8550 Outstanding Food Service Charges (N)
  - k. 8820 Opening Exercises/Ceremonies (R)

Motion carried, 8 ayes.

XIV. PERSONNEL

Motion by Mr. Karpf, seconded by Mrs. Lynch, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying the employment of Lizette Melendez, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$7,410 (\$16,535, prorated, 3.25 hours/day, 5 days/week).
3. ratifying the employment of Susan Rosica, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week).
4. ratifying the employment of Frances Mina, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week).
5. ratifying the employment of Sheryl Borie, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week).
6. ratifying the employment of Laura McGroarty, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week).
7. ratifying the employment of Katie Layman, instructional associate, for the period from September 1, 2015 through June 30, 2016 at a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week).
8. ratifying the employment of Larisa Manzo, instructional associate, for the period from September 28, 2015 through June 30, 2016 with a salary of Step 1, NC, \$10,260 (\$16,535, prorated, 4.5 hours/day, 5 days/week), prorated.
9. ratifying the employment of the following staff during the month of August at their previously approved per diem rate:



- 
- a. Jennifer Dougan 2 days
  - b. Jean Marie Mitchell 2 days
  - c. Lois Hensel 1 day (8.5 hours)
  - d. Susan Donnelly 2 days and 5 hours
  - e. Jennifer Waro 4 days
10. the following staff at their previously approved hourly rate:
- a. Sheryl Borie 2 hours
  - b. Katie Layman 2 hours
  - c. Lori Giosa 2 hours
  - d. Frances Mina 2 hours
  - e. Laura McGroarty 2 hours
  - f. Susan Rosica 2 hours
11. revising the mentoring stipend for Deborah Volpe-Hines from \$500 to \$550.
12. the employment of the following staff for the extended day program for the 2015-2016 school year at Osage School at an hourly rate of \$52:
- a. Dewyne Bradley 100 hours
  - b. Kimberly Canfield 100 hours
  - c. Eleanor Clark 50 hours
  - d. Colleen Rossi 100 hours
  - e. Melissa Smith 50 hours
13. ratifying the employment of personnel for providing special education and/or related services for the 2015-2016 school year as shown on Attachment "B". (Names of students on file with Board Secretary)
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14. the employment of personnel for providing special education and/or related services for the 2015-2016 school year as shown on Attachment "C". (Names of students on file with Board Secretary)
15. ratifying the employment of CER personnel for the 2015-2016 school year as shown on Attachment "D".
16. the employment of the following substitute teachers for the 2015-2016 school year at a daily rate of \$80:
  - a. Brittany Euler            74 credits            Rowan University
  - b. Lynn Smith                MA                        Trenton State College
  - c. Mindy Fendrick            BA                        Rider University
  - d. Heather Buriak            BA                        Arcadia University
  - e. Renee Palmonari            BA                        Santa Clara University
  - f. Jerome Jordan             BA                        University of Maryland
17. increasing the daily rate for substitute teachers from \$80 to \$85 effective November 1, 2015.
18. ratifying revising the paid medical leave for A.F., teacher, from October 8, 2015 through November 9, 2015 to October 8, 2015 through November 26, 2015, then commencing November 27, 2015, an unpaid child rearing leave is approved through January 29, 2016, during which time the family leave act shall be honored.
19. ratifying revising the paid medical leave for M.B., instructional associate, from September 1, 2015 through October 7, 2015 to September 1, 2015 through October 7, 2015, then commencing October 8, 2015, an unpaid child rearing leave is approved through January 3, 2016, during which time the family leave act shall be honored.
20. ratifying revising the paid medical leave for M.T., supervisor/assistant principal, from September 1, 2015 through September 17, 2015 to September 1, 2015 through September 30, 2015, then commencing October 1, 2015, an unpaid child rearing leave is approved through November 2, 2015, during which time the family leave act shall be honored.
21. ratifying revising the paid medical leave for J.C., teacher, from

- September 1, 2015 through October 11, 2015 to September 1, 2015 through October 5, 2015, then commencing October 6, 2015, an unpaid child rearing leave is approved through January 3, 2016, during which time the family leave act shall be honored.
22. a paid medical leave for M.M., teacher, for the period from January 4, 2016 through February 6, 2016 then commencing February 7, 2016 an unpaid child rearing leave is approved through March 18, 2016, during which time the family leave act shall be honored.
  23. a paid medical leave for K.P., teacher, for the period from February 16, 2016 through April 7, 2016 then commencing April 8, 2016 an unpaid child rearing leave is approved through June 30, 2016, during which time the family leave act shall be honored.
  24. ratifying the resignation of Vivian Hernandez, cook, effective September 1, 2015.
  25. the retirement of Susan Wenger, teacher, effective November 30, 2015.
  26. the retirement of Helen Scheirer, secretary, effective August 31, 2016.
  27. a paid medical leave for C.P., teacher, for the period from February 22, 2016 through March 31, 2016, then commencing April 1, 2015 an unpaid child rearing leave is approved through June 30, 2016, during which time the family leave act shall be honored.
  28. a paid medical leave for G.M., school psychologist, for the period from January 19, 2016 through March 2, 2016, then commencing Mach 3, 2015 an unpaid child rearing leave is approved through June 30, 2016, during which time the family leave act shall be honored.
  29. the resignation of Justin Beyer, behavior specialist, effective June 30, 2016.

Motion carried, 8 ayes

XV. DEFERRED ACTION

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XVI. NEW BUSINESS

Motion by Mrs. Lynch, seconded by Mrs. Kirkland, to approve:

1. the Superintendent's Job Targets for the 2015-2016 school year as shown on Attachment "E".
2. the addition of the following field trip location:
  - a. Island Beach State Park Seaside Park, NJ
3. and ratify the following field trips:
  - a. E.T. Hamilton School, self-contained class, September 25, 2015, Destination – Playdrome, Cherry Hill, NJ.
  - b. Middle School, STEMtastic Science Camp/CER, October 8, 2015, Destination – Island Beach State Park, Seaside Park, NJ.
  - c. E.T. Hamilton School, self-contained class, October 23, 2015, Destination – Carmike Theaters, Voorhees, NJ.
  - d. E.T. Hamilton School, self-contained class, December 11, 2015, Destination – Voorhees Town Center (Echelon Mall), Voorhees, NJ.
  - e. E.T. Hamilton School, self-contained class, January 8, 2016, Destination – ShopRite, Berlin, NJ.
  - f. E.T. Hamilton School, self-contained class, February 12, 2016, Destination – Cooper Towne Center, Berlin, NJ.
  - g. E.T. Hamilton School, self-contained class, March 22, 2016, Destination – NJ State Aquarium, Camden, NJ.
  - h. E.T. Hamilton School, first grade, April 14, 2015, Destination – Adventure Aquarium, Camden, NJ.
  - i. E.T. Hamilton School, self-contained class, April 15, 2016, Destination – The Pop Shop, Collingswood, NJ.
  - j. E.T. Hamilton School, self-contained class, May 20, 2016, Destination – Wawa and John Connolly Park, Voorhees, NJ.
4. the findings of the August 25, 2015 Harassment, Intimidation and Bullying Report as shown on Attachment "F".

5. and ratify travel and related expenses for district employees and board members as shown on Attachment "G".
6. the following resolution:

BE IT RESOLVED by the Voorhees Township Board of Education to approve a budget amendment for the FY 2015 IDEA application to incorporate non-public carryover funds in the amount of \$22,581.28 for Basic and \$3,753.00 for Preschool from the FY 2014 IDEA Grant.
7. the updated Uniform State Memorandum of Agreement between the Voorhees Township Police Department and the Voorhees Township Board of Education. (On file with Board Secretary)
8. the Anti-Bullying Bill of Rights – School Self Assessment as shown on Attachment "H".
9. the Nursing Services Plan for the 2015-2016 school year as shown on Attachment "I".
10. the second reading and adoption of the sixth through eighth grade Science Curriculum Guide.
11. the Resolution to Submit the 2015 – 2016 Annual Statement of Assurance for Quality Single Accountability Continuum (QSAC) as shown in Attachment "J".
12. the School Safety and Security Plan for the 2015 – 2016 school year.
13. ratifying out of district tuition and contracted services for special education for the 2015-2016 school year as shown on Attachment "K". (Names of students on file with Board Secretary)
14. Maria Keefe, Richard Stockton College, for student teaching during the Fall 2015 semester at Voorhees Middle School.

Motion carried, 8 ayes.

XVII. MEETING DATES

Monday, October 26, 2015 7:30 PM

Board Meeting  
Middle School

XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIX. BOARD COMMENTSXX. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Lynch, to approve:

1. the Bill Lists as shown on Attachment "L".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending July 31, 2015 and August 30, 2015 as shown on Attachment "M".
  - a. Cash Reconciliation
  - b. Board Secretary's Report
3. the transfer list as shown on Attachment "N".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July 31, 2015 and August 30, 2015 as follows:

Increased      \$0.00

Decreased      \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-

**July 2015 - June 2016  
FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:**

<b>MONTH</b>	<b>SCHOOL</b>	<b>FIRE DRILL</b>	<b>SAFETY DRILL</b>	<b>TYPE OF DRILL</b>
July	Hamilton	N/A	N/A	
	Kresson	7/16/2015	7/22/2015	Lockout
	Middle	7/21/2015	7/28/2015	Evacuation (non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/2/2015	7/16/2015	Reverse Evacuation
August	Hamilton	N/A	N/A	
	Kresson	8/5/2015	8/10/2015	Room Clear
	Middle	8/19/2015	8/26/2015	Lockout
	Osage	N/A	N/A	
	Signal Hill	8/6/2015	8/13/2015	Lockdown
September	Hamilton	9/21/2015	9/17/2015	Evacuation (non-fire)
	Kresson			
	Middle			
	Osage	9/17/2015	9/22/2015	Evacuation (non-fire)
	Signal Hill			
October	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
November	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
January	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			

**Personnel Ratifications  
2015 School Year**

**Costs: hourly rate/hours per week/number of weeks or rate/total hours**

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
15WC		ABA Services Vicki Hill	\$18/15hrs \$270
15MD		ABA Services Lise Grossman	\$28/30hrs \$840
15LG		Fast ForWord Ilene Ganzman	\$60/3/40 \$7200

Please ratify child study Team personnel for responsibilities over the summer:

Jen Demski	\$60/4.5hrs	\$270
Michael Kotch	\$60/34.6	\$2070
Gia Marino	\$60/9.5hrs	\$570
Donna Ross	\$60/7hrs	\$420
Marguerite Stephens	\$60/3hrs	\$180
Anna Watkin	\$60/24.5hrs	\$1470

Please ratify the following therapists for evaluations of students conducted over the summer:

*Speech evaluations*

Debbie Hayden	\$250/1	\$250
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Please request ratification of staff for participation in IEP Team Meetings conducted over the summer:

Kelli Beck	\$51/2hrs	\$102
Kim Bresnan	\$51/1hr	\$51
Colleen Canale	\$51/2hrs	\$102
Marlene Cozenza	\$51/1hr	\$51
Fran Kyrtatas	\$51/3hrs	\$153
Jackye Pryzbylkowski	\$51/3.5hrs	\$178.50
Tara Ratliff	\$51/3.25	\$165.75
Maddie Silverman	\$51/hr	\$51
Alexandra Yiantsos	\$51/6hr	\$306



**Personnel Approvals  
 2015 -2016 School Year**

**Costs: hourly rate/hours per week/number of weeks or rate/total hours**

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
16RA		Reading Related Services Wendy Gaff	\$51/1/40 \$2040
16LC		Nursing care on Bus Denise Daniels	\$28/1/40 \$1140
16MD		ABA Services Lise Grossman	\$28/40hrs \$1120
16DK		Adult Support for Band Danielle Magazzu	\$28/40hrs \$1120
16TR		Adult Support on bus Justin Beyer	\$28/60hrs \$1680

Please ratify the services of Denise Walters for conducting 2 occupational therapy evaluations at the rate of \$250 per evaluation.



Great Community-Great Schools

Community  
Education  
Recreation

Michael Redfearn  
Coordinator  
(856) 795-5566 Ext. 5232

Karen Ferguson  
Administrative Assistant  
(856) 795-5566 Ext. 5231

To: Frank DeBerardinis

From: September 10, 2015

Re: Personnel

Please adjust the following salary as indicated.

Staff	Program	Rate
Katie Layman	SAC	\$12.00/hr
Vickie Hill	SAC	\$15.00/hr
Kirsten Mortelliti	SAC	\$15.00/hr
Sandra Scott	Custodial	\$20.00/hr
Fran Mina	SAC	\$12.50/hr

**VOORHEES TOWNSHIP PUBLIC SCHOOLS**

TO: BOARD OF EDUCATION  
 FROM: RAYMOND J. BROSEL, JR.  
 SUBJECT: SUPERINTENDENT JOB TARGETS FOR 2015-2016

FORM "A"  
 September 1, 2015

<u>MANAGEMENT AREA OF RESPONSIBILITY</u>	<u>JOB TARGET</u>	<u>PRESENT STATUS</u>	<u>RESULTS EXPECTED</u>	<u>TIME LINE</u>
<u>BOARD ADVISOR</u>	Information Dissemination	Information dissemination for Board Meetings.	Periodic electronic update.	Oct. - June
<u>OPERATIONAL PLAN</u>	Redistricting Plan	Attendance areas in place.	Suggested changes to attendance areas.	May/June
<u>STUDENT WELFARE</u>	State Testing	Testing required for all students.	Inform community on testing requirements.	May/June

<b><u>MANAGEMENT AREA OF RESPONSIBILITY</u></b>	<b><u>JOB TARGET</u></b>	<b><u>PRESENT STATUS</u></b>	<b><u>RESULTS EXPECTED</u></b>	<b><u>TIME LINE</u></b>
<b><u>PERSONNEL</u></b>	Implement new evaluation process.	First year accomplished.	Full implementation.	Sept. - June
<b><u>MAINTENANCE OF PHYSICAL PLANT</u></b>	Provide an excellent education environment.	Facilities well maintained.	Updates completed. Environment supports the education program.	Sept. - June
<b><u>BUSINESS AFFAIRS</u></b>	Prepare for all state reviews.	State testing may impact funding.	Successfully fund programs.	Sept. - June
<b><u>PUBLIC RELATIONS</u></b>	Expand community outreach.	Key Communicators and PFA meet during the year.	Expanded participation.	Oct - May

**Harassment, Intimidation and Bullying Report to the Board of Education  
August 26, 2015**

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
VMS	18		X	Parent notification/met with guidance/met with assistant principal/out of school suspension		Guardian notification/met with guidance/met with assistant principal		
VMS	19		X		Parent notification/met with guidance/met with assistant principal	Parent notification/met with guidance/met with assistant principal		

VOORHEES TOWNSHIP BOARD OF EDUCATION  
 September 30, 2015  
 BOARD MEETING  
 PROFESSIONAL DAYS  
**APPROVALS**

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
10/2/2015	Strain	Leta	Osage	Teacher	Gifted and Talented Learning Fair	Mullica Hill, NJ	\$110.00
10/2/2015	Klock	Anthony	Kresson	Teacher	Gifted and Talented Learning Fair	Mullica Hill, NJ	\$110.00
10/5/2015	Morgan	Lisa	Kresson	Teacher	Site Visit 1:1 Environment	Petersberg, NJ	\$50.00
10/6/2015	Morgan	Lisa	Kresson	Teacher	Apple Workshop	Stockton College	\$225.00
10/17/2015	Uscinowicz	Dorrie	Kresson	Nurse	NJ School Nurses Assoc Annual Conference	Cumberland Cty Colleg	\$100.00
10/2/2015	Fulleylove	Linda	Signal Hill	Teacher	Gifted and Talented Learning Fair	Mullica Hill, NJ	\$110.00
10/2/2015	Danely	Dawn	VMS	CST	Literacy Consortium	Rowan University	\$40.00
10/1/2015	Jennings	Allison	VMS	Teacher	Pediatric Yoga and Mindfulness Workshop	Mt. Laurel, NJ	\$225.00
10/26/2015	Behnke	Amy	Admin	CST	Workshop on Tourette Syndrome	Monroe, NJ	\$175.00
10/2/2015	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/16/2015	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
1/22/2016	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
2/5/2016	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/2/2015	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/16/2015	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
1/22/2016	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
2/5/2016	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/2/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/16/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
1/22/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
2/5/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/2/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/16/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
1/22/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
2/5/2016	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Glassboro, NJ	\$150.00
10/2/2015	Danely	Dawn	VMS	CST	Literacy Consortium	Glassboro, NJ	\$150.00
10/16/2015	Danely	Dawn	VMS	CST	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Danely	Dawn	VMS	CST	Literacy Consortium	Glassboro, NJ	\$150.00
1/22/2016	Danely	Dawn	VMS	CST	Literacy Consortium	Glassboro, NJ	\$150.00
2/5/2016	Danely	Dawn	VMS	CST	Literacy Consortium	Glassboro, NJ	\$150.00
12/4/2015	Romaniello	Diane	Hamilton	Speech	Speech Language Workshop	Glassboro, NJ	\$170.00
10/27-29/2015	Brosel	Raymond	Admin	Superintendent	NJ School Boards Convention	Atlantic City, NJ	\$380.00

VOORHEES TOWNSHIP BOARD OF EDUCATION  
September 30, 2015  
BOARD MEETING  
PROFESSIONAL DAYS  
**APPROVALS**

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
10/27-29/2015	DeBerardinis	Frank	Admin	Asst Superintendent	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/27-29/2015	Young	Diane	Admin	Asst Superintendent	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/27-29/2015	McClain	Cynthia	Admin	Asst Business Admin	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/27-29/2015	Mathes	Clark	Admin	Buildings and Grounds	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/27-29/2016	Wojdon	Richard	Board	Board Member	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/27-29/2015	Taylor	Bruce	Admin	Dir of Technology	NJ School Boards Convention	Atlantic City, NJ	\$330.00
10/15-16/2015	Demski	Jennifer	Admin	CST	Autism NJ Annual Conference	Atlantic City, NJ	\$400.00
10/6/2015	LaGrossa	Megan	Osage	Teacher	Apple Workshop	Stockton College	\$225.00
12/4/2015	Ganzman	Ilene	Osage	Speech	Speech Language Workshop	Glassboro, NJ	\$200.00
10/2/2015	D'Amico	Sandra	Hamilton	Teacher	Gifted and Talented Learning Fair	Mullica Hill, NJ	\$110.00
12/8/2015	Cosenza	Marlene	Hamilton	Teacher	BER Workshop on Reading	Voorhees, NJ	\$250.00
12/8/2015	Moskowitz	Andrew	Hamilton	Principal	BER Workshop on Reading	Voorhees, NJ	\$250.00
12/6/2015	Carroll	Andrea	Hamilton	Teacher	All Things Apple Workshop	Stockton College	\$225.00
10/9/2015	Rossi	Robert	VMS	Asst Principal	HIB Investigation Workshop	Monroe, NJ	\$225.00
10/26/2015	Stephens	Maguerite	Admin	CST	NJ Assoc of School Social Workers Conference	Monroe, NJ	\$175.00
10/5/2015	Kotch	Michael	VMS	School Psychologist	WISC-V Training	Mullica Hill, NJ	\$175.00
10/12/2015	Long	Paula	Signal Hill	Guidance	NJ School Counselors Convention	Long Branch, NJ	\$125.00
9/17/2015	Stephens	Marguerite	Admin	CST	Improving Preschool Classroom for Disabled Children	Learning Resource Ctr	\$50.00
9/17/2015	Marino	Gianna	Admin	CST	Improving Preschool Classroom for Disabled Children	Learning Resource Ctr	\$50.00
9/17/2015	Rosica	Holly	Admin	CST	Improving Preschool Classroom for Disabled Children	Learning Resource Ctr	\$50.00
10/2/2015	Blizzard	Christine	VMS	Teacher	Gifted and Talented Learning Fair	Mullica Hill, NJ	\$110.00
10/15/2015	Beyer	Justin	VMS	Behavior Analyst	NJ Autism Conference	Atlantic City, NJ	\$400.00
<b>RATIFICATIONS</b>							
9/22/2015	Beyer	Justin	VMS	Behavior Analyst	RBT Supervisor Training		\$130.00
9/23-25/2015	McClain	Cynthia	Admin	Asst Business Admin	SPELL JIF Meeting	Cape May, NJ	\$0.00
9/24/2015	Danley	Dawn	VMS	CST	NJ Summit on Assistive Technology	Blackwood, NJ	\$0.00
9/22/2015	DeBerardinis	Frank	Admin	Asst Superintendent	NJASBO	Mt Laurel, NJ	\$50.00
9/22/2015	McClain	Cindy	Admin	Asst Business Admin	NJASBO	Mt Laurel, NJ	\$50.00

## Voorhees Township Public Schools

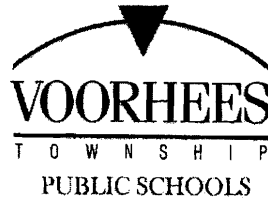
### School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR) (N.J.S.A. 18A:17-46) July 1, 2014 - June 30, 2015

The School Safety Team of each school completed the self-assessment based upon the following Core Elements:

1. HIB Programs, Approaches or Other Initiatives  
*All schools meet or exceed the requirements*
2. Training on the Board of Education approved HIB Policy  
*All schools meet or exceed the requirements*
3. Other Staff Instruction and Training Programs  
*All schools meet or exceed the requirements*
4. Curriculum and Instruction on HIB and Related Information and Skills  
*All schools meet or exceed the requirements*
5. HIB Personnel  
*All schools meet or exceed the requirements*
6. School-Level HIS Incident Reporting Procedure  
*All schools meet or exceed the requirements*
7. HIB Investigation Procedure  
*All schools exceed the requirements*
8. HIB Reporting  
*All schools exceed the requirements*

Average Self Assessment School Score: 76.2 points out of a possible 78 points.





### **Nursing Services Plan 2015 - 2016**

The Voorhees Township Public School district supports school nursing goals to provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools. Health protection and health promotion extends to students and staff. A certified school nurse is assigned to the health office in each of our four elementary schools. Due to the large size of our middle school, two certified nurses are assigned to the two health offices ensuring that all health services requirements are met and to maintain an appropriate ratio of nurse to students.

The duties and responsibilities of school nurses evolve to meet changing regulatory mandates in order to ensure that children remain healthy and ready to learn.

**Basic Nursing Services** include the following:

1. Carry out written orders of the medical home and standing orders of the school physician;
2. Conduct health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for pupils suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4;
3. Maintain pupil health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
4. Recommend to the school Principal those pupils who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually review pupil immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommend to the school Principal exclusion of pupils who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7 and 8;
7. Direct and supervise the emergency administration of epinephrine and train school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6;
8. Coordinate care and educate school staff to provide a safe, therapeutic environment for students with diabetes pursuant to N.J.S.A. 18A:40-12.11-21
9. Administer asthma medication through use of a nebulizer;
10. Direct and supervise the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
11. Provide classroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
12. Review and summarize available health and medical information regarding the pupil and transmit a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
13. Write and update, at least annually, the individualized health care plan and the individualized emergency healthcare plan for pupils' medical needs and instructing staff as appropriate;

14. Write and update, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any pupil who requires them;
15. Implement and assist in the development of healthcare procedures for pupils in the event of an emergency;
16. Instruct teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
17. Provide other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.
18. Report any suspected child abuse cases to proper authorities.

## **Roles of the School Nurse**

### **Provision of Nursing Care**

The school nurse employs a nursing process that includes assessing, planning, implementing and evaluating nursing care in an on-going manner. Individualized health care plans (IHP's) and emergency care plans (ECP's) are prepared and implemented by the school nurse for students with acute or chronic health concerns. There are an increasing number of students with special needs attending school. With improvements in health care technology, more students survive congenital abnormalities, but may have chronic health conditions that necessitate a variety of innovative medications that can both affect their learning and require continual monitoring by the school nurse.

### **Data Collection**

The school nurse maintains confidential information separate from other student records regarding students' health, such as health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information that are important to the student and the school. A permanent record of the student's health status is maintained for each student. Consultations with students, parents, guardians, teachers, physicians, school administrators, health agencies, and custodians are required to gather these data.

### **Communication**

The school nurse is a focal point in the sharing of important information with students, parents, staff members, physicians, health care agencies, and governmental entities. Telephone conferences, personal letters, flyers, bulletin board postings, e-mails, personal conferences with students, teachers and parents, team meetings, and Child Study Team meetings represent some of the methods and forums in which health information is communicated.

### **Health Counseling**

The school nurse serves in the role of counselor to students, parents and staff regarding health issues and concerns. Referrals are made by the school nurse to guidance counselors, teachers, child study team members, parents, physicians and community health resources. The school nurse researches health information for students, staff and families, and provides information to them.

### **Education**

The certified school nurse serves the vital role of health educator. Informal teaching takes place continuously on a one-to-one basis or in group settings for students, staff and parents. Staff training in CPR, AED, Diabetes and Epi-pen administration may be recommended.

### **Child Advocate**

The school nurse works closely with staff and families to facilitate addressing health needs and accommodations for students. Advocacy can extend beyond these areas to include referrals for health services, counseling, community programs, camps or Division of Child Protection and Permanency (DCP&P). The school nurse shares the DCP&P coordination with Director of Special Services.

### **Record Keeping**

A legal record must be maintained for each student. Written documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies with respect to immunizations, tuberculosis testing, medical waste management and employee injuries.

### **Manager**

With the variety of roles the school nurse takes on and the variety of needs that must be balanced at all times, the school nurse takes on the additional role of manager. In the school setting, it is essential to professionally manage any health problem that is likely to adversely affect learning. For this reason, the school nurse must prioritize concerns and assign health services in a way that best achieves this goal.

### **Resource Person**

Students, staff and parents consult the school nurse for health information. An important part of the role requires researching web sites, journals, and health textbooks to provide up-to-date health information. Recommended web sites and written information are supplied.

### **Severity Coding**

The number of students in the special education population and the severity of health concerns need to be considered in the context of the total student enrollment. Severity coding may assist the school nurse in identifying the need for supplemental or additional nursing services for individual students or in the development of schedules, emergency plans, etc.. Severity coding can be broken down into four levels: **Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.**

**Level 1: Nursing Dependent** Nursing Dependent students require 24 hours/day, frequently one-to-one, skilled nursing care for survival. For example, a student on a ventilator requires continuous nursing assessment and intervention.

**Level 2: Medically Fragile** Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to, seizure disorder requiring Cardio-pulmonary resuscitation (CPR) or status epilepticus, severe asthma, asthma requiring nebulizer treatments, dysphagia with an increased risk of aspiration, sterile procedures, tracheostomy care with suctioning, unstable diabetes or

newly diagnosed diabetes with unscheduled blood sugar monitoring and insulin injections, and diabetes with insulin pumps that require monitoring.

**Level 3: Medically Complex** Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), seizure disorders, carefully timed medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.

**Level 4: Health Concerns** In the category of health concerns, the student's physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to, dental disease, headaches, migraines, sensory impairments, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

### **Nursing Services in Emergency Situations**

The school nurse will follow emergency protocols in the event of an accident or emergency medical situation. Nurses maintain CPR certifications and routinely train other school staff such as coaches. A call to 911 is warranted in all cases where effective treatment cannot be provided. The school nurse also serves an important role in the district's school safety and emergency plan. In the event of extended lock downs or emergency evaluations, the school nurse will address student needs according to established plans.

### **Assignment Plan for Certified Nurses**

#### **E.T. Hamilton School**

A certified school nurse, Donna Canfield, is assigned to E.T. Hamilton School (407 students, 58 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is one LPN from New Born Nurses contracted for classroom support, feeding issues and toileting for one student. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 25 students with epi-pens and 2 diabetics.

#### **Kresson School**

A certified school nurse, Dorrie Uscinowicz, is assigned to the Kresson School (374 students, 57 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. An Instructional Associate trained in nursing duties is assigned part time to an individual student. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 19 students with epi-pens and no diabetic students.

### **Osage School**

A certified school nurse, Susan Guerin, is assigned to the Osage School (631 students, 93 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No other nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 11 students with epi-pens and 1 diabetic student.

### **Signal Hill School**

A certified school nurse, Deborah Tremper, is assigned to the Signal Hill School (469 students, 91 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. There is one nurse from Bayada with one medically fragile student And one nursing aide from Bayada for daily feeding therapy for another student. No other nursing personnel are required to meet the needs of students in the general population, preschool programs or the special education programs. There are 19 students with epi-pens and 0 diabetic students.

### **Voorhees Middle School**

Two certified school nurses, Jennifer Dougan and JeanMarie Mitchell, are assigned to the Voorhees Middle School (1060 students, 142 staff) during those hours when school is in session to complete those duties outlined in N.J.A.C. 6a:16:2.1(e) 1. No additional nursing personnel are required to meet the needs of students in the general population or the special education programs. There are 30 students with epi-pens and 2 diabetics.

All schools are assigned one full-time certified school nurse with the Middle School assigned a second school nurse due to the population size. Additionally, Mrs. Mitchell serves as a substitute school nurse in the event that she is needed at another building in an emergency.

The district also employs a floating substitute school nurse two days per week to provide for absences and allow the substitute nurse to learn the medical needs of medically fragile students. A calendar is maintained annually for services to be shared. By providing a regular substitute, the medical needs of children will be served more effectively.

### **Nursing Services to Non-Public Schools**

Board of Education Policy 5306 governs health services to nonpublic schools. Services will be provided by a registered nurse employed by the school or through a third party or independent contractor. A nonpublic school may decline services.

RESOLUTION  
To Submit the 2015-2016  
Annual Statement of Assurance  
New Jersey Quality Single Accountability Continuum

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS QSAC requires an annual Statement of Assurance (SOA) signed by the chief school administrator and approved by the Board of Education.

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

Date of Board Approval: September 30, 2015

Attest:   
Board Secretary/School Business Administrator

**New Business Ratifications  
Out of District and Contracted Services 2015-16**

Please approve the following services for students with disabilities:

16BB	Garfield Park Academy 24 Glenolden Lane Willingboro, NJ 08046	\$50,814.00
16JeC	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Bedside In-Home Support ESY Bedside In-Home Support - \$64 an hour/1 hr per day/180	\$2,048.00 \$11,520.00
16JC	Bancroft Elementary Haddonfield 425 Kings Hwy East Haddonfield, NJ 08033 1:1 aide	\$27,720.00
16WC	YALE School Cherry Hill 2127 Church Rd Cherry Hill, NJ 08002	\$48,533.20
6CK	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Bedside In-Home Support ESY Bedside In-Home Support - \$64 an hour/2 hr per day/180	\$3,712.00 \$23,040.00
16WM	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Bedside In-Home Support Bedside In-Home Support - \$64 an hour/2 hr per day/180	\$3,712.00 \$23,040.00
16VR	Archbishop Damiano (St. John of God) 1145 Delsea Drive Westville, NJ 08093	\$42,422.40
16CS	Hollydell 610 Holly Dell Drive Sewell, NJ 08080	\$67,752.00
16EW	YALE School Mullica Township\ 500 Elwood Road Elwood, NJ 08217 1:1 aide	\$33,427.80

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**New Business Ratifications**  
**Out of District and Contracted Services 2015-16**

Attachment K  
September 30, 2015  
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16LZ	Bancroft at Voorhees Pediatric Facility	
	1304 Laurel Oak Road	
	Voorhees, NJ 08043	
	Bedside In-Home Support ESY	\$2,560.00
	Bedside In-Home Support - \$64 an hour/1 hr per day/180	\$11,520.00



SB240  
 Budget year: 2015-16  
 Batch number: P 008  
 Period: August 2015

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
APPLE	68219	GENERAL SUPPLIES	325-16	237.90
APPLE INC.	68220	GENERAL SUPPLIES	156-16	31,698.00
APPLE INC.	68220	GENERAL SUPPLIES	184-16	35,337.00
APPLE INC.	68220	IPAD REPAIRS	653-16	3,037.00
ARAMARK	68221	CUST&BLD SUPPL&PARTS	601-16	1,136.38
ARAMARK	68221	CUST&BLD SUPPL&PARTS	758-16	1,821.96
ATLANTIC CITY ELECTRIC	68222	ELECTRICITY	1-16	47.29
ATLANTIC CITY ELECTRIC	68222	ELECTRICITY	2-16	13,590.77
BARTON SUPPLY INC.	68223	CUST&BLD SUPPL&PARTS	408-16	1,361.20
BECKER'S SCHOOL SUPPLY	68224	GENERAL SUPPLIES	299-16	482.39
BERLIN GLASS & MIRROR COMPANY	68225	BUILDING CONTR SERV	718-16	100.00
BEYOND PLAY LLC	68226	GENERAL SUPPLIES	175-16	133.05
BLAKE ELEARNING	68227	GENERAL SUPPLIES	93-16	959.20
BORIE, SHERYL	68228	BEFORE/AFTER PRGM	724-16	185.00
BRAINPOP LLC	68229	GENERAL SUPPLIES	732-16	1,836.00
BROOKFIELD ELEMENTARY	68230	TUITION-PRIV-IN NJ	482-16	10,526.00
CENGAGE LEARNING INC.	68231	GENERAL SUPPLIES	192-16	806.85
CHANNING L. BETE CO., INC.	68232	GENERAL SUPPLIES	313-16	3,737.00
CTB/MCGRAW HILL	68233	GENERAL SUPPLIES	623-16	4,232.89
DELCREST SIGN CO INC.	68234	EQUIP CONTR SERV	738-16	2,062.00
DELCREST SIGN CO INC.	68234	EQUIP CONTR SERV	760-16	117.90
DELTA DENTAL PLAN OF NJ	68235	HEALTH BENEFITS	809-16	37,128.97
DEMCO EDUCATIONAL CORP.	68236	GENERAL SUPPLIES	159-16	18.95
DESIGNER T'S	68237	SUMMER ENRICHMENT	720-16	265.50
DICK BLICK COMPANY	68238	GENERAL SUPPLIES	5015-16	62.15
DISCOVERY EDUCATION	68239	GENERAL SUPPLIES	668-16	2,600.00
EVESHAM LOCK & SAFE CO., INC.	68240	EQUIP CONTR SERV	682-16	205.00
EVESHAM LOCK & SAFE CO., INC.	68240	EQUIP CONTR SERV	739-16	720.00
EVESHAM LOCK & SAFE CO., INC.	68240	EQUIP CONTR SERV	759-16	125.00
FALK, LINDA	68241	PURCH PROF/EDUC SRV	755-16	920.00
GARWOOD JR., NORMAN WILLIAM	68242	GROUND CONTR SERV	763-16	5,475.00
GLOBAL COMPLIANCE NETWORK INC	68215	MISCEL. EXPEND.	730-16	800.00
GLOUCESTER CNTY SPEC SERVICES	68243	PURCH PROF SERVICES	1025-16	14,175.00
GOPHER SPORT	68244	GENERAL SUPPLIES	68-16	265.59
HENRY SCHEIN INC.	68245	GENERAL SUPPLIES	5039-16	786.01
HENRY, JENNIFER	68246	BEFORE/AFTER PRGM	764-16	1,088.25
HILLMAN BUS SERVICE INC.	68247	CON TRN SPC VENDORS	658-16	25,813.76
HILLMAN BUS SERVICE INC.	68247	CON TRN SPC VENDORS	765-16	12,906.88
INFOBASE	68248	GENERAL SUPPLIES	651-16	1,093.83
JACK ROBINSON WASTE DISPOSAL	68249	CUST&BLD SUPPL&PARTS	735-16	1,000.00
LAKESHORE LEARNING MATERIALS	68250	GENERAL SUPPLIES	176-16	379.19

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
LAKESHORE LEARNING MATERIALS	68250	GENERAL SUPPLIES	362-16	49.47
MALAMUT, MRS.	68251	INCLUSIVE PRESCHOOL	726-16	250.00
MARGALIT, MRS.	68252	SUMMER ENRICHMENT	606-16	85.00
MEDCO SUPPLY	68253	GENERAL SUPPLIES	5050-16	24.69
MIGNONE, DENNIS	68254	TRAVEL	731-16	49.95
MOUNTAIN PRINTING CO. INC.	68255	GENERAL SUPPLIES	188-16	417.00
NASCO ARTS & CRAFTS INC.	68256	GENERAL SUPPLIES	678-16	102.53
NATIONAL ART & SCHOOL SUPPLIES	68257	GENERAL SUPPLIES	5018-16	413.65
NATIONAL BUSINESS FURNITURE	68258	MISCEL. EXPEND.	403-16	1,257.00
NATIONAL VISION ADMIN., LLC	68259	HEALTH BENEFITS	810-16	4,262.70
NELBUD SERVICES GROUP INC.	68260	EQUIP CONTR SERV	323-16	2,519.00
NJ AMERICAN WATER CO. INC	68261	WATER & SEWER	7-16	384.81
NJ SCHOOL BOARDS ASSOCIATION	68262	BOE MEMBER DUES/FEES	657-16	21,985.85
OSBORNE, LAWRENCE	68263	TRAVEL	714-16	8.80
PATRIOT ROOFING INC.	68264	BUILDING CONTR SERV	734-16	435.93
PEARSON EDUCATION INC	68265	GENERAL SUPPLIES	79-16	1,481.09
PEARSON EDUCATION INC	68265	GENERAL SUPPLIES	82-16	2,150.98
PEARSON EDUCATION INC	68265	GENERAL SUPPLIES	86-16	2,667.88
PEARSON EDUCATION INC	68265	GENERAL SUPPLIES	87-16	951.64
PEP BOYS AUTO	68266	CUST&BLD SUPPL&PARTS	752-16	35.23
PHILLY SOFT PRETZEL FACTORY	68267	SUMMER DAY CAMP	722-16	540.00
PSE & G CO., INC	68268	ELECTRICITY	8-16	12,542.76
PSE & G CO., INC	68268	ELECTRICITY	9-16	31,552.17
REALLY GOOD STUFF INC.	68269	GENERAL SUPPLIES	78-16	166.52
REALLY GOOD STUFF INC.	68269	GENERAL SUPPLIES	178-16	241.69
REALLY GOOD STUFF INC.	68269	GENERAL SUPPLIES	292-16	160.44
REALLY GOOD STUFF INC.	68269	GENERAL SUPPLIES	626-16	309.42
REHAB CONNECTION INC.	68270	PURCH PROF/EDUC SRV	756-16	280.00
S & S WORLDWIDE, INC.	68271	BEFORE/AFTER PROGRAM	343-16	177.30
SCHOOL HEALTH INC.	68272	GENERAL SUPPLIES	5046-16	332.15
SCHOOL HEALTH INC.	68272	GENERAL SUPPLIES	5049-16	846.55
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	297-16	55.70
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	303-16	450.94
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	378-16	167.97
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	5000-16	1,106.38
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	5001-16	5,287.28
SCHOOL SPECIALTY INC.	68273	GENERAL SUPPLIES	5016-16	1,280.63
SCRUB PRO UNIFORMS	68274	CUST&BLD SUPPL&PARTS	211-16	2,165.13
SCRUB PRO UNIFORMS	68274	CUST&BLD SUPPL&PARTS	751-16	258.07
SENYX LLC	68275	GENERAL SUPPLIES	186-16	1,200.00
SHERWIN-WILLIAMS CO.	68276	CUST&BLD SUPPL&PARTS	736-16	147.67

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SHERWIN-WILLIAMS CO.	68276	CUST&BLD SUPPL&PARTS	762-16	147.67
SHIFFLER EQUIPMENT SALES INC.	68277	CUST&BLD SUPPL&PARTS	404-16	1,867.59
SHIFFLER EQUIPMENT SALES INC.	68277	CUST&BLD SUPPL&PARTS	737-16	171.56
SHOP RITE INC./CLEMONTON	68278	BEFORE/AFTER PROGRAM	721-16	17.97
SHOP RITE INC./CLEMONTON	68278	BEFORE/AFTER PROGRAM	723-16	75.60
SHOP RITE INC./CLEMONTON	68278	BEFORE/AFTER PROGRAM	725-16	89.31
SHOP RITE INC./CLEMONTON	68278	BEFORE/AFTER PROGRAM	728-16	55.04
SHORT HILLS REST. & DELI	68279	MISC PURCHASES	757-16	1,325.00
SIDWEBER, TAMI	68280	SUMMER ENRICHMENT	719-16	560.00
SIMPLEX GRINNELL	68281	EQUIP CONTR SERV	640-16	19,895.85
SOUTH JERSEY GAS COMPANY	68282	NATURAL GAS	10-16	86.13
SOUTH JERSEY PAPER PRODUCTS	68283	EQUIP CONTR SERV	740-16	385.47
SRINIVASULU, TALLA	68284	YOUTH PROGRAMS	727-16	100.00
STAPLES ADVANTAGE	68285	GENERAL SUPPLIES	5064-16	1,065.78
STATE OF NJ DEPT AGRICULTURE	68286	COST OF SALES	766-16	27.00
STRAUSS ESMAY ASSOCIATES	68287	OTHER PROF SERVICES	2987-16	453.75
TATEM BROWN FAMILY PRACTICE	68288	OTHER PROF SERVICES	698-16	76.00
TD WEALTH MANAGEMENT	68289	BOARD EXPENSES	747-16	950.00
TRANSFINDER	68290	GENERAL SUPPLIES	508-16	7,000.00
TRIARCO ARTS & CRAFTS	68291	GENERAL SUPPLIES	5019-16	255.20
TRISTATE HVAC EQUIPMENT	68292	CUST&BLD SUPPL&PARTS	749-16	1,200.00
ULTIMATE OFFICE INC.	68293	GENERAL SUPPLIES	70-16	137.85
UNITED REFRIGERATION INC.	68294	CUST&BLD SUPPL&PARTS	1628-16	265.34
VALIANT NATIONAL AV SUPPLY	68295	GENERAL SUPPLIES	5013-16	77.08
VORHEES BOE/ AGENCY ACCOUNT	None		742-16	4,748.77
VORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-16	13.86
VORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-16	15,736.52
VORHEES HARDWARE INC.	68296	CUST&BLD SUPPL&PARTS	580-16	60.00
W.B.MASON CO INC.	68297	GENERAL SUPPLIES	315-16	837.63
W.B.MASON CO INC.	68297	GENERAL SUPPLIES	341-16	144.95
W.B.MASON CO INC.	68297	CUST&BLD SUPPL&PARTS	516-16	168.15
W.B.MASON CO INC.	68297	GENERAL SUPPLIES	655-16	80.14
W.B.MASON CO INC.	68297	GENERAL SUPPLIES	708-16	74.89
WILSON LANGUAGE TRAINING CORP.	68298	WRKSHOP REGISTRATION	34-16	509.00
WILSON LANGUAGE TRAINING CORP.	68298	GENERAL SUPPLIES	293-16	718.20
XEROX COPORATION	68299	RENTALS	1102-16	3,980.79
XEROX CORPORATION	68300	RENTALS	1698-16	49.45

Total:

**381,484.37**

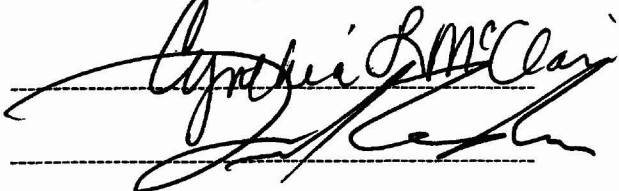
SB240  
Budget year: 2015-16  
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Period: August 2015

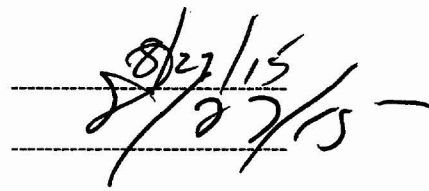
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
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I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.





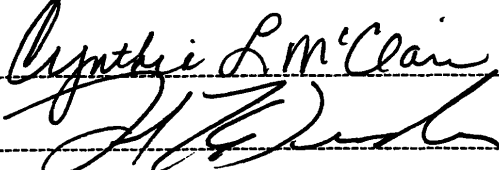
SB240  
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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SKYZONE	None	SUMMER ENRICHMENT	893-16	789.63
Total:				<b>789.63</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

  
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9/10/15  
9/10/15  
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## \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
A. BREWER, PARENT/GUARDIAN	68305	GENERAL SUPPLIES	876-16	20.00
A. SCHWARTZ, PARENT/GUARDIAN	68306	GENERAL SUPPLIES	874-16	128.75
ACADEMIC PLANNERS PLUS INC.	68307	GENERAL SUPPLIES	116-16	1,389.48
ACADEMY PRESS	68308	GENERAL SUPPLIES	894-16	125.85
AFTON PUBLISHING CO.	68309	TEXTBOOKS KELLMAN	907-16	356.95
AIR CONSULTING SERVICES LLC	68310	BUILDING CONTR SERV	880-16	1,380.00
AIR CONSULTING SERVICES LLC	68310	BUILDING CONTR SERV	886-16	1,070.00
ALA MEMBER SERVICE	68311	GENERAL SUPPLIES	829-16	178.00
ALL-PHASE GENERAL CONTRACTORS	68303	CUST&BLD SUPPL&PARTS	787-16	4,680.00
APPLE INC.	68312	GENERAL SUPPLIES	185-16	951.60
ASSOC SUPRVSION CURRICULUM DEV	68313	MISCEL. EXPEND.	773-16	53.10
ATLANTIC CITY ELECTRIC	68314	ELECTRICITY	1-16	1,586.66
ATLANTIC CITY ELECTRIC	68314	ELECTRICITY	2-16	11,705.39
ATLANTIC CITY ELECTRIC	68314	ELECTRICITY	3-16	15,669.83
ATLANTIC CITY ELECTRIC	68314	ELECTRICITY	4-16	15,121.34
B SAFE, INC.	68315	CUST&BLD SUPPL&PARTS	761-16	255.00
B SAFE, INC.	68315	CUST&BLD SUPPL&PARTS	825-16	682.50
BARNES & NOBLE INC.	68316	TEXTBOOKS KELLMAN	903-16	65.46
BARTON SUPPLY INC.	68317	CUST&BLD SUPPL&PARTS	409-16	354.00
BASS PRO SHOP	68302	GENERAL SUPPLIES	326-16	349.90
BAUDVILLE	68318	GENERAL SUPPLIES	733-16	698.92
BAYADA HOME HEALTH CARE	68319	PURCH PROF/EDUC SRV	799-16	3,506.25
BECKER'S SCHOOL SUPPLY	68320	GENERAL SUPPLIES	376-16	184.69
BENEFIT EXPRESS	68321	GROUP INSURANCE	896-16	65.72
BILLOWS ELECTRIC SUPPLY INC.	68322	EQUIP CONTR SERV	838-16	253.92
BOISES	68323	EQUIP CONTR SERV	411-16	914.00
BROADVIEW NETWORKS	68324	COMMUNIC./TELEPHONE	24-16	1,730.18
CAMDEN COUNTY ED SERVICES COMM	68325	CON TRN SPC ESC/CTSA	19-16	15,216.92
CASCADE SCHOOL SUPPLIES INC.	68326	GENERAL SUPPLIES	5028-16	1,895.42
CASCADE SCHOOL SUPPLIES INC.	68326	GENERAL SUPPLIES	5081-16	12.30
CCASA	68327	MISCEL. EXPEND.	938-16	150.00
CCASA	68327	MISCEL. EXPEND.	940-16	200.00
CENGAGE LEARNING INC.	68328	GENERAL SUPPLIES	160-16	1,700.05
CENTRA PC	68329	PURCH PROF/EDUC SRV	974-16	500.00
CENTRIS GROUP	68330	PURCH PROF/EDUC SRV	979-16	12,772.85
CHILDSWORK/CHILDSPLAY	68331	GENERAL SUPPLIES	295-16	149.38
COMCAST	68332	BOARD EXPENSES	381-16	3.04
COMCAST	68333	COMMUNIC./TELEPHONE	2025-16	816.33
COMCAST	68334	BOARD EXPENSES	382-16	6.09
COUNSELOR RESOURCES	68335	GENERAL SUPPLIES	294-16	444.19
COURIER POST (LEGAL)	68336	PUBLISHING	709-16	39.90

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
CTR FOR NEURO & NEURODEVEL HLT	68337	PURCH PROF/EDUC SRV	977-16	1,090.00
CTR FOR NEURO & NEURODEVEL HLT	68337	PURCH PROF/EDUC SRV	988-16	1,100.00
CTR FOR NEURO & NEURODEVEL HLT	68337	PURCH PROF/EDUC SRV	990-16	140.00
DAVIS & MENDELSON, L.L.C.	68338	LEGAL SERVICES	16-16	6,421.81
DAY-TIMERS INC.	68339	GENERAL SUPPLIES	360-16	41.27
DCRP	68340	OTHER RETIREMNT PERS	712-16	9.70
DELCREST SIGN CO INC.	68341	EQUIP CONTR SERV	786-16	1,336.00
DELCREST SIGN CO INC.	68341	EQUIP CONTR SERV	878-16	1,813.22
DELCREST SIGN CO INC.	68341	EQUIP CONTR SERV	879-16	160.73
DEMCO EDUCATIONAL CORP.	68342	GENERAL SUPPLIES	5059-16	151.64
DIRECT ENERGY MARKETING INC.	68343	NATURAL GAS	524-16	2.67
ENERACTIVE SOLUTIONS LLC	68344	OTHER PROF SERVICES	18-16	79.99
FEDERAL EXPRESS CORP	68345	GENERAL SUPPLIES	923-16	24.50
FLINN SCIENTIFIC	68346	GENERAL SUPPLIES	42-16	116.75
FLINN SCIENTIFIC	68346	GENERAL SUPPLIES	166-16	746.20
GANN LAW BOOKS INC.	68347	GENERAL SUPPLIES	138-16	214.50
GENERAL BINDING CORP.	68348	GENERAL SUPPLIES	71-16	363.00
GIORGIO FOODS, INC.	68349	COST OF SALES	789-16	505.41
GRAINGER INC.	68350	CUST&BLD SUPPL&PARTS	415-16	177.40
HANDWRITING WITHOUT TEARS INC.	68351	TEXTBOOKS KELLMAN	904-16	1,271.99
HEINEMANN INC.	68352	GENERAL SUPPLIES	243-16	2,550.60
HEWITT PSYCHIATRIC PC	68353	PURCH PROF/EDUC SRV	975-16	525.00
HEWITT PSYCHIATRIC PC	68353	PURCH PROF/EDUC SRV	978-16	2,100.00
J. BRESALIER, PARENT/GUARDIAN	68354	GENERAL SUPPLIES	875-16	31.00
JACK ROBINSON WASTE DISPOSAL	68355	CUST&BLD SUPPL&PARTS	785-16	625.00
JACK ROBINSON WASTE DISPOSAL	68355	CUST&BLD SUPPL&PARTS	818-16	465.00
JACK ROBINSON WASTE DISPOSAL	68355	CUST&BLD SUPPL&PARTS	881-16	465.00
JENKINS, MRS.	68356	INCLUSIVE PRESCHOOL	816-16	250.00
JW PEPPER & SONS INC.	68357	GENERAL SUPPLIES	169-16	274.99
JW PEPPER & SONS INC.	68357	GENERAL SUPPLIES	304-16	201.97
KURTZ BROTHERS	68358	GENERAL SUPPLIES	141-16	58.56
LEGAL ONE NJ	68359	WRKSHOP REGISTRATION	329-16	450.00
LEGAL ONE/FEA	68360	WRKSHOP REGISTRATION	647-16	596.00
LEGO EDUCATION	68361	GENERAL SUPPLIES	649-16	3,574.70
LEVIN, LYNNE S. M.A., CCC/SLP	68362	PURCH PROF/EDUC SRV	989-16	375.00
LITTLEBITS ELECTRONICS	68363	GENERAL SUPPLIES	650-16	4,799.00
LOWE'S	68364	CUST&BLD SUPPL&PARTS	17-16	1,506.53
MAID-RITE STEAK CO., INC.	68365	COST OF SALES	877-16	1,374.26
MAKERBOT INDUSTRIES LLC	68366	GENERAL SUPPLIES	669-16	782.33
MARLEE CONTRACTORS LLC	68367	COST OF SALES	795-16	136.05
MARLKRESS AWARDS	68368	GENERAL SUPPLIES	772-16	50.00

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
MARLKRESS AWARDS	68368	MISC PURCHASES	783-16	895.00
MATYSIK, JILLIAN	68369	PURCH PROF/EDUC SRV	981-16	350.00
MIMLITSCH ENTERPRISES INC.	68370	GROUND CONTR SERV	788-16	5,740.00
MURPHY, MRS.	68371	BEFORE/AFTER PRGM	822-16	39.87
MUSIC TIME INC.	68372	GENERAL SUPPLIES	168-16	12.00
NASCO ARTS & CRAFTS INC.	68373	GENERAL SUPPLIES	5074-16	412.42
NASCO ARTS & CRAFTS INC.	68373	GENERAL SUPPLIES	5077-16	547.20
NATIONAL ART & SCHOOL SUPPLIES	68374	GENERAL SUPPLIES	5030-16	86.40
NEWBORN NURSES	68375	PURCH PROF/EDUC SRV	796-16	1,280.00
NG, SYN YANN	68376	SUMMER ENRICHMENT	857-16	99.00
NJ AMERICAN WATER CO. INC	68377	WATER & SEWER	7-16	2,325.69
NJ ASSOC OF SCH. ADMINISTRATOR	68378	MISCEL. EXPEND.	807-16	1,920.00
NJ ASSOC OF SCH.BUSINESS OFFIC	68379	WRKSHOP REGISTRATION	889-16	50.00
NJ SCHOOL BOARDS ASSOCIATION	68380	WRKSHOP REGISTRATION	827-16	1,300.00
NORTHEAST ELECTRICAL SERVICES	68381	EQUIP CONTR SERV	823-16	94.00
NORTHEAST MECHANICAL SERVICES	68382	EQUIP CONTR SERV	887-16	4,660.85
PASSONS SPORT CENTER INC.	68383	GENERAL SUPPLIES	5072-16	275.56
PASSONS SPORT CENTER INC.	68383	GENERAL SUPPLIES	5075-16	490.14
PATRIOT ROOFING INC.	68384	BUILDING CONTR SERV	824-16	749.48
PBS DISTRIBUTION	68385	GENERAL SUPPLIES	158-16	44.24
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	80-16	674.99
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	81-16	1,439.20
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	83-16	3,193.57
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	85-16	698.46
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	130-16	1,157.12
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	131-16	3,701.22
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	132-16	3,672.67
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	134-16	1,498.55
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	135-16	2,549.47
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	136-16	559.98
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	139-16	3,588.37
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	253-16	1,729.76
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	286-16	2,731.07
PEARSON EDUCATION INC	68387	GENERAL SUPPLIES	288-16	743.49
PERFECT TOUCH LANDSCAPE INC.	68388	GROUND CONTR SERV	784-16	12,753.00
PERMA-BOUND	68389	GENERAL SUPPLIES	198-16	1,453.50
PRUDENTIAL INSUR CO OF AMERICA	68390	HEALTH BENEFITS	1000-16	36.34
PSE & G CO., INC	68391	ELECTRICITY	8-16	409.13
REALLY GOOD STUFF INC.	68392	GENERAL SUPPLIES	384-16	73.68
REM AUDIOLOGY ASSOCIATES INC.	68393	PURCH PROF/EDUC SRV	992-16	990.00
REMEDIA PUBLICATIONS	68394	GENERAL SUPPLIES	260-16	20.99



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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
S & S WORLDWIDE, INC.	68395	BEFORE/AFTER PROGRAM	344-16	288.74
SADLIER PUBLISHING	68396	GENERAL SUPPLIES	162-16	572.15
SAM ASH MUSIC	68397	GENERAL SUPPLIES	716-16	1,171.88
SARGENT-WELCH	68398	GENERAL SUPPLIES	46-16	62.89
SCANTRON/SUPPLIES	68399	GENERAL SUPPLIES	715-16	493.93
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	140-16	291.74
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	155-16	298.44
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	337-16	103.05
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5006-16	2,376.89
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5009-16	94.87
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5010-16	828.18
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5029-16	911.86
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5073-16	693.59
SCHOOL SPECIALTY INC.	68400	GENERAL SUPPLIES	5076-16	447.45
SCIENTIFIC LEARNING CORP.	68401	GENERAL SUPPLIES	754-16	320.00
SEBCO BOOKS	68402	GENERAL SUPPLIES	153-16	1,708.80
SERVICE LAMP CORPORATION	68403	CUST&BLD SUPPL&PARTS	412-16	240.00
SHELL OIL CO.	68301	SCHOOL VEHICLES	15-16	855.89
SHIFFLER EQUIPMENT SALES INC.	68404	CUST&BLD SUPPL&PARTS	835-16	234.74
SHOP RITE INC./CLEMONTON	68405	BEFORE/AFTER PROGRAM	856-16	284.52
SHOP RITE INC/CHERRY HILL	68406	BEFORE/AFTER PROGRAM	814-16	196.85
SOUTH JERSEY GAS COMPANY	68407	NATURAL GAS	10-16	117.52
SPRINT	68408	COMMUNIC./TELEPHONE	14-16	2,174.14
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-16	597,086.07
STRAIN, LETA	68409	MISCEL. EXPEND.	768-16	183.05
TAYLOR, DEBORAH	68410	PURCH PROF/EDUC SRV	966-16	2,537.50
TEACHER DIRECT LLC	68411	GENERAL SUPPLIES	290-16	53.28
TEACHER DIRECT LLC	68411	GENERAL SUPPLIES	625-16	209.82
TRIARCO ARTS & CRAFTS	68412	GENERAL SUPPLIES	5031-16	220.56
U.S. FOODSERVICE INC.	68413	COST OF SALES	790-16	6,666.32
U.S. FOODSERVICE INC.	68413	COST OF SALES	791-16	2,873.72
U.S. FOODSERVICE INC.	68413	GENERAL SUPPLIES	792-16	5,211.12
U.S. FOODSERVICE INC.	68413	COST OF SALES	793-16	2,156.73
U.S. FOODSERVICE INC.	68413	COST OF SALES	794-16	2,484.20
VALIANT NATIONAL AV SUPPLY	68414	GENERAL SUPPLIES	5012-16	60.32
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-16	375.75
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-16	20,804.73
VOORHEES BOE/ AGENCY ACCOUNT	None		888-16	77,204.19
VOORHEES PEDIATRIC REHAB INC.	68415	PURCH PROF/EDUC SRV	982-16	1,072.50
VOORHEES PEDIATRIC REHAB INC.	68415	PURCH PROF/EDUC SRV	983-16	750.00
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	576-16	518.02

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	629-16	240.72
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	717-16	759.80
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	741-16	28.31
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	745-16	46.54
W.B.MASON CO INC.	68416	GENERAL SUPPLIES	775-16	80.89
WARDS SCIENCE	68417	GENERAL SUPPLIES	165-16	87.67
WOODFORD CEDAR RUN WILDLIFE RE	68418	GENERAL SUPPLIES	32-16	625.00
XEROX COPORATION	68419	RENTALS	1102-16	4,495.24
XEROX CORPORATION	68420	RENTALS	1698-16	133.04
XEROX CORPORATION	68421	RENTALS	884-16	1,788.92
ZANER BLOSER INC.	68422	GENERAL SUPPLIES	753-16	2,315.43
Total:				<b>945,225.70</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Cynthia R. McClain*  
\_\_\_\_\_  
*[Signature]*  
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9/16/15  
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9/16/15  
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VOORHEES TWP. BC OF EDUCATION  
CASH REPORT

ALL FUNDS

For the Month Ending July 2015

		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS <u>MONTH</u>	CASH DISBURSEMENTS THIS <u>MONTH</u>	ENDING CASH <u>BALANCE</u>
<b>GOVERNMENTAL FUNDS</b>					
1	GENERAL FUND	FUND 10 \$14,350,517.06	\$5,271,976.73	\$708,766.93	\$18,913,726.86
2	SPECIAL REVENUE FUND	FUND 20 -\$87,996.61	\$130,589.00	\$60.00	\$42,532.39
3	CAPITAL PROJECTS FUND	FUND 30 \$849,797.44	\$0.00	\$0.00	\$849,797.44
4	DEBT SERVICE FUND	FUND 40 \$2,000.71	\$28,666.50	\$0.00	\$30,667.21
<b>TOTAL GOVERNMENTAL FUNDS</b>		\$15,114,318.60	\$5,431,232.23	\$708,826.93	\$19,836,723.90
5	ENTERPRISE FUND (CER)	FUND 60 \$2,508,347.98	\$160,430.82	\$234,170.09	\$2,434,608.71
6	FOOD SERVICE FUND	FUND 61 \$513,874.64	\$726.63	\$12,713.43	\$501,887.84
7	PAYROLL	\$30,106.52	\$453,139.94	\$453,445.37	\$29,801.09
8	PAYROLL AGENCY	\$296,045.95	\$258,354.52	\$553,119.27	\$1,281.20
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>		\$3,348,375.09	\$872,651.91	\$1,253,448.16	\$2,967,578.84
<b>TOTAL ALL FUNDS</b>		\$18,462,693.69	\$6,303,884.14	\$1,962,275.09	\$22,804,302.74
BANK RECONCILIATION GENERAL ACCOUNT					\$19,836,723.90
BANK RECONCILIATION PAYROLL ACCOUNT					\$29,801.09
BANK RECONCILIATION PAYROLL AGENCY					\$1,281.20
BANK RECONCILIATION CER					\$2,434,608.71
BANK RECONCILIATION FOOD SERVICE					\$501,887.84
<b>TOTAL BANK RECONCILIATIONS</b>					<b>\$22,804,302.74</b>

*Cynthia L. McClain*

VOORHEES TOWNSHIP SCHOOL DISTRICT  
CASH RECONCILIATION  
July 2015

	<u>Balance</u> <u>07/01/15</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>07/31/15</u>
Fund 10	14,350,517.66	5,271,976.73	708,766.93	18,913,727.46
Fund 20	(87,996.61)	130,589.00	60.00	42,532.39
Fund 40	<u>2,000.71</u>	<u>28,666.50</u>	<u>                    </u>	<u>30,667.21</u>
<b>Total</b>	<b><u>\$ 14,264,521.76</u></b>	<b><u>\$ 5,431,232.23</u></b>	<b><u>\$ 708,826.93</u></b>	18,986,927.06
 Adjustments:				
Capital Reserve				100.00
				<u>12,344.67</u>
 <b>Cash Balance (Books)</b>				 <b><u>\$ 18,999,371.73</u></b>
 Balance per Bank Statements:				
Commerce Checking 0002372183		\$ 20,594,037.77		
Cash Management Fund 171-000047708		<u>\$ 104,664.31</u>		
 Total Balance per Bank Statements			20,698,702.08	
Less: Outstanding Checks			<u>1,946,313.87</u>	
				\$ 18,752,388.21
 Add: Reimbursements Due from:				
Food Service Fund			12,713.43	
Capital Projects Fund				
CER Program			234,170.09	
 Total Reimbursements Due to General Fund				 <u>246,883.52</u>
 <b>Cash Balance (Bank)</b>				 <b><u>\$ 18,999,271.73</u></b>

VOORHEES TOWNSHIP SCHOOL DISTRICT  
OUTSTANDING CHECKLIST VERIFICATION  
July 2015

Attachment M  
September 30, 2015  
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Outstanding Checklist--Prior Month \$ 3,621,544.16

Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements) 890,089.45

Potential Disbursements to Clear in Current Month 4,511,633.61

Less: Checks, Withdrawals and Charges from Bank Statements:

Commerce Checking      0002372183 \$ 2,552,975.07

Cash Management      171-000047708

Total Checks, Withdrawals and Charges from Bank Statements 2,552,975.07

Outstanding Checklist--Current Month \$ 1,958,658.54

1,946,313.87

12,344.67

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
July 2015

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**ASSETS AND RESOURCES**

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ASSETS:

101	Cash in bank		18,913,727.46
103	Petty cash		4,601.22
116	Investments - Capital reserve account		100.00
121	Tax levy receivable		39,496,002.30
	Accounts receivable:		
132	Interfund	59,303.50	
141	Intergovernmental - state	5,756,654.26	
143	Intergovernmental - other	33,647.80	
153	Other	--	5,849,605.56

RESOURCES:

301	Estimated revenues		49,450,993.00
302	Less revenues		(49,533,125.51)
	Total assets and resources		64,181,904.03

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**LIABILITIES AND FUND EQUITY**

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LIABILITIES:

	Other current liabilities		-4,977.09
	Total liabilities		-4,977.09

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Interim Balance Sheet  
July 2015

DRAFT

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year			42,990,174.97
754	Reserve for encumbrances - prior year			--
	Reserved fund balance:			
761	Capital reserve account			3,508,956.12
762	Adult education programs			2,561,175.68
763	Sale/leaseback reserve	464,405.62		
605	Add: Increase in sale/leaseback	--		
308	Less: Budgeted w/D sale/leaseback	--	464,405.62	
764	Maintenance reserve	2,866,000.16		
606	Add: Increase in maintenance reserve	2,000.00		
310	Less: Budgeted w/D maintenance res.	(-1,340,062.00)	1,527,938.16	
765	Tuition reserve account	--		
311	Less: Budgeted w/d tuition reserve	--	--	
766	Current expense emergency reserve	--		
607	Add: Increase curr. exp. emer. res.	--		
312	Less: W/D from curr. exp. emer.res.	--	--	
755	Bus Adv Revenue Reserved for Fuel Cst	--		
610	Add: Increase bus adv reserve	--		
312	Less: W/D from bus adv reserve	--	--	
751,752,76x	Other reserves			--
601	Appropriations	50,904,052.00		
602	Less: Expenditures	(563,790.91)		
603	Encumbrances	(42,990,174.97)	(43,553,965.88)	7,350,086.12
604	Increase in capital reserve			--
	Total appropriated			58,402,736.67
	Unappropriated:			
770	Fund balance, July 1, 2015			7,239,203.45
771	Designated fund balance			--
772	ARRA/SEMI for next year			--
303	Budgeted fund balance		(1,455,059.00)	
307	Budgeted w/d from cap res local		--	
309	Budgeted w/d from cap reserve-inelig.		--	
317	Budgeted w/d from cap res-to Debt Srvc		--	
	Total fund balance			64,186,881.12
	Total liabilities and fund equity			64,181,904.03

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
July 2015

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	50,904,052.00	43,553,965.88	7,350,086.12
Revenues	(49,450,993.00)	(49,533,125.51)	(-82,132.51)
Subtotal	1,453,059.00	-5,979,159.63	7,432,218.63
Change in capital reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,340,062.00)	(1,340,062.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	114,997.00	-7,317,221.63	7,432,218.63



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2015)

REVENUES/SOURCES OF FUNDS

		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
OPERATING BUDGET					
10-12XX	From Local Sources	43,894,447.00	43,982,375.14	(OVER)	-87,928.14
10-3XXX	From State Sources	5,535,319.00	5,535,319.00		.00
10-4XXX	From Federal Sources	21,227.00	15,431.37	(UNDER)	5,795.63
10-303	Budgeted Fund Balance - Operating Budget	1,455,059.00	.00	(UNDER)	1,455,059.00
10-310	Withdrawal from Maintenance Reserve	1,340,062.00	.00	(UNDER)	1,340,062.00
GENERAL FUND GRAND TOTAL		52,246,114.00	49,533,125.51	(UNDER)	2,712,988.49

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
OPERATING BUDGET					
GENERAL CURRENT EXPENSE					
11-1XX-100-XXX	Regular Programs	15,921,303.00	16,307.84	15,275,092.79	629,902.37
11-2XX-100-XXX	Special Education	6,406,300.00	72,703.70	5,500,608.62	832,987.68
11-230-100-XXX	Basic Skills/Remedial	950,452.00	.00	946,252.00	4,200.00
11-240-100-XXX	Bilingual Education	153,214.00	.00	151,114.00	2,100.00
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	292,687.00	308.00	268,487.00	23,892.00
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:					
11-000-100-XXX	Tuition	1,476,940.00	.00	.00	1,476,940.00
11-000-211-XXX	Attendance and Social Work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX	Health Services	433,541.00	684.83	425,506.21	7,349.96
11-000-216-XXX	Speech, OT, PT	529,841.00	.00	501,233.07	28,607.93
11-000-218-XXX	Guidance	610,677.00	4,774.58	603,590.48	2,311.94
11-000-219-XXX	Child Study Teams	1,268,695.00	23,425.84	1,166,232.02	79,037.14
11-000-221-XXX	Improvement of Instructional Services	382,582.00	21,199.10	308,086.40	53,296.50
11-000-222-XXX	Educational Media Services - School Library	433,657.00	-428.29	398,255.72	35,023.55
11-000-223-XXX	Instructional Staff Training Services	662,364.00	32,510.78	606,952.22	22,901.00
11-000-230-XXX	General Administration	1,073,489.00	27,918.92	867,182.58	178,387.50
11-000-240-XXX	School Administration	1,412,604.00	91,955.46	1,258,153.53	62,495.01
11-000-251-XXX	Central Services	629,886.00	45,761.62	515,056.60	69,067.78
11-000-252-XXX	Administrative Information Technology	405,952.00	12,197.58	340,315.26	53,439.16

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2015)

EXPENDITURES

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-26X-XXX Operation and Maintenance of Plant Services	4,533,930.00	135,329.55	3,319,221.56	1,079,378.89
11-000-270-XXX Student Transportation Services	2,456,472.00	4,829.92	566,365.08	1,885,277.00
11-XXX-XXX-2XX Personal Services - Employee Benefits	10,468,952.00	74,311.48	9,969,969.83	424,670.69
Total Undistributed	26,782,082.00	474,471.37	20,848,620.56	5,458,990.07
10-606I Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
TOTAL GENERAL CURRENT EXPENSE	50,509,038.00	563,790.91	42,990,174.97	6,955,072.12
12-XXX-XXX-73X Equipment	317,891.00	.00	.00	317,891.00
12-000-4XX-XXX Facilities Acquisition and Construction Services	26,609.00	.00	.00	26,609.00
TOTAL CAPITAL OUTLAY	344,500.00	.00	.00	344,500.00
10-000-100-56X Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
GENERAL FUND GRAND TOTAL	50,906,052.00	563,790.91	42,990,174.97	7,352,086.12

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2015)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	43,884,447.00	43,884,447.00	.00
10-1320 Tuition from Other LEA's within the State	.00	46,475.49	-46,475.49
10-1300 Total Tuition	.00	46,475.49	-46,475.49
10-1XXX Unrestricted Miscellaneous Revenues	10,000.00	51,452.65	-41,452.65
Subtotal - Revenues from Local Sources	43,894,447.00	43,982,375.14	-87,928.14
Revenues from State Sources			
10-3121 Categorical Transportation Aid	525,501.00	525,501.00	.00
REVENUES FROM STATE SOURCES:			
10-3132 Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176 Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177 Categorical Security Aid	236,331.00	236,331.00	.00
10-3178 Adjustment Aid	157,191.00	157,191.00	.00
Subtotal - Revenues from State Sources	5,535,319.00	5,535,319.00	.00
Revenues from Federal Sources			
10-4200 Medicaid Reimbursement	21,227.00	15,431.37	5,795.63
Subtotal - Revenues from Federal Sources	21,227.00	15,431.37	5,795.63
10-303 Budgeted Fund Balance - Operating Budget	1,455,059.00	.00	1,455,059.00
10-310 withdrawal from Maintenance Reserve	1,340,062.00	.00	1,340,062.00
TOTAL OPERATING BUDGET	52,246,114.00	49,533,125.51	2,712,988.49

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	184,627.00	.00	184,627.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	564,564.00	.00	564,564.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	7,858,853.00	297.00	7,858,556.00	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,911,526.00	160.00	5,911,366.00	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	.00	150,000.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	542.50	.00	1,607.50
11-190-100-340	Purchased Technical Services	26,100.00	.00	26,001.00	99.00
11-190-100-500	Other Purchased Services (400-500 series)	177,950.00	25.08	.00	177,924.92
11-190-100-610	General Supplies	849,038.00	12,063.66	560,445.27	276,529.07
11-190-100-640	Textbooks	.00	-549.40	.00	549.40
11-190-100-890	Other objects	196,495.00	3,769.00	19,533.52	173,192.48
	TOTAL REGULAR PROGRAMS - INSTRUCTION	15,921,303.00	16,307.84	15,275,092.79	629,902.37
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	320,157.00	.00	320,157.00	.00
11-204-100-106	Other salaries for Instruction	129,051.00	.00	129,051.00	.00
11-204-100-610	General Supplies	4,400.00	84.89	846.76	3,468.35
11-204-100-640	Textbooks	725.00	.00	.00	725.00
	Total	454,333.00	84.89	450,054.76	4,193.35
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	126,667.00	.00	126,667.00	.00
	Total	126,667.00	.00	126,667.00	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	526,936.00	55,301.05	471,634.95	.00
11-212-100-106	Other Salaries for Instruction	654,118.00	16,809.76	637,308.24	.00
11-212-100-320	Purchased Professional-Educational services	929,930.00	-444.00	127,825.00	802,561.00
11-212-100-610	General Supplies	1,500.00	.00	.00	1,500.00

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September 30, 2015  
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REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

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	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-800 Other Objects	5,000.00	.00	.00	5,000.00
Total	2,117,484.00	71,666.81	1,236,768.19	809,049.00
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,771,900.00	.00	2,771,900.00	.00
11-213-100-106 Other salaries for Instruction	575,996.00	.00	575,996.00	.00
11-213-100-610 General Supplies	15,900.00	.00	1,571.84	14,328.16
11-213-100-640 Textbooks	2,900.00	.00	.00	2,900.00
Total	3,366,696.00	.00	3,349,467.84	17,228.16
Autism:				
11-214-100-106 Other Salaries for Instruction	38,000.00	952.00	37,048.00	.00
Total	38,000.00	952.00	37,048.00	.00
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	99,905.00	.00	99,905.00	.00
11-215-100-106 Other salaries for Instruction	134,339.00	.00	134,339.00	.00
11-215-100-600 General Supplies	3,230.00	.00	712.83	2,517.17
Total	237,474.00	.00	234,956.83	2,517.17
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	65,646.00	.00	65,646.00	.00
Total	65,646.00	.00	65,646.00	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,406,300.00	72,703.70	5,500,608.62	832,987.68
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	946,252.00	.00	946,252.00	.00
11-230-100-610 General Supplies	2,100.00	.00	.00	2,100.00
11-230-100-800 other objects	2,100.00	.00	.00	2,100.00
Total	950,452.00	.00	946,252.00	4,200.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	151,114.00	.00	151,114.00	.00
11-240-100-610 General Supplies	2,100.00	.00	.00	2,100.00
Total	153,214.00	.00	151,114.00	2,100.00

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 September 30, 2015  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	265,587.00	.00	265,587.00	.00
11-401-100-800 Other Objects	27,100.00	308.00	2,900.00	23,892.00
Total	292,687.00	308.00	268,487.00	23,892.00
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	11,255.00	.00	.00	11,255.00
11-000-100-562 Tuition - Other LEAs within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,414,449.00	.00	.00	1,414,449.00
Total	1,476,940.00	.00	.00	1,476,940.00
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	402,722.00	.00	402,722.00	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	.00	17,942.00	2,358.00
11-000-213-600 Supplies and Materials	10,519.00	684.83	4,842.21	4,991.96
Total	433,541.00	684.83	425,506.21	7,349.96
Speech, OT, PT and Related services				
11-000-216-100 Salaries	500,641.00	.00	500,641.00	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	.00	25,300.00
11-000-216-600 Supplies and Materials	3,900.00	.00	592.07	3,307.93
Total	529,841.00	.00	501,233.07	28,607.93
Guidance				
11-000-218-104 Salaries of Other Professional Staff	550,482.00	.00	550,482.00	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	57,295.00	4,774.58	52,520.42	.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-600 Supplies and Materials	2,900.00	.00	588.06	2,311.94
Total	610,677.00	4,774.58	603,590.48	2,311.94
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,083,885.00	12,846.84	1,071,038.16	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	97,047.00	10,470.50	86,576.50	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	.00	2,800.00	23,703.00
11-000-219-592 Misc. Purch. svc (400-500 series o/than Res. Costs)	3,500.00	.00	.00	3,500.00
11-000-219-600 Supplies and Materials	45,360.00	.00	4,808.36	40,551.64
11-000-219-800 Other Objects	12,400.00	108.50	1,009.00	11,282.50
Total	1,268,695.00	23,425.84	1,166,232.02	79,037.14
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	254,832.00	13,626.02	241,205.98	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	67,255.00	5,574.58	61,680.42	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,200.00	.00	.00	12,200.00
11-000-221-500 Other Purchased Services (400-500 series)	3,950.00	.00	.00	3,950.00
11-000-221-600 Supplies and Materials	28,065.00	.00	.00	28,065.00
11-000-221-800 Other Objects	11,280.00	1,998.50	200.00	9,081.50
Total	382,582.00	21,199.10	308,086.40	53,296.50
Educational Media Services - School Library				
11-000-222-100 Salaries	394,157.00	.00	394,157.00	.00
11-000-222-600 Supplies and Materials	39,500.00	-428.29	4,098.72	35,829.57
Total	433,657.00	-428.29	398,255.72	35,829.57
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	332,163.00	20,070.24	312,092.76	.00
11-000-223-110 Other Salaries	296,701.00	12,440.54	284,260.46	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	.00	10,149.00	19,851.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	.00	.00	200.00
11-000-223-600 Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800 Other Objects	2,800.00	.00	450.00	2,350.00
Total	662,364.00	32,510.78	606,952.22	22,961.00

Attachment M  
 September 9, 2015  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	294,941.00	24,563.42	270,377.58	.00
11-000-230-331 Legal Services	64,000.00	.00	64,000.00	.00
11-000-230-332 Audit Fees	47,500.00	.00	.00	47,500.00
11-000-230-334 Architectural/Engineering Services	10,000.00	.00	.00	10,000.00
11-000-230-339 Other Purchased Professional Services	144,400.00	.00	144,000.00	400.00
11-000-230-530 Communications/Telephone	187,523.00	.00	130,805.00	56,718.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	263,100.00	.00	257,000.00	6,100.00
11-000-230-610 General Supplies	2,300.00	.00	.00	2,300.00
11-000-230-630 BOE In-House Training/Meeting Supplies	6,000.00	.00	.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	21,125.00	3,355.50	1,000.00	16,769.50
11-000-230-895 BOE Membership Dues and Fees	23,000.00	.00	.00	23,000.00
Total	1,073,489.00	27,918.92	867,182.58	178,387.50
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	769,808.00	49,514.14	720,293.86	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	575,426.00	41,822.32	533,603.68	.00
11-000-240-600 Supplies and Materials	21,870.00	619.00	4,255.99	16,995.01
11-000-240-800 Other Objects	45,500.00	.00	.00	45,500.00
Total	1,412,604.00	91,955.46	1,258,153.53	62,495.01
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	520,006.00	43,332.18	476,673.82	.00
11-000-251-330 Purchased Professional Services	14,000.00	.00	14,000.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	18,000.00	441.46	.00	17,558.54
11-000-251-890 Miscellaneous Expenditures	64,580.00	1,987.98	20,098.78	42,493.22
Total	629,886.00	45,761.62	515,056.60	69,067.78
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	135,953.00	11,377.58	124,575.42	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	.00	.00	2,000.00
11-000-252-800 Other objects	267,999.00	820.00	215,739.84	51,439.16
Total	405,952.00	12,197.58	340,315.26	53,439.16
11-000-261-100 Salaries	235,808.00	19,755.92	216,052.08	.00

Attachment M  
September 30, 2015  
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REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	803,690.00	5,500.00	78,072.46	720,117.54
Total	1,039,498.00	25,255.92	294,124.54	720,117.54
Custodial Services				
11-000-262-100 Salaries	992,595.00	85,588.64	907,006.36	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Other Purchased Property Services	150,640.00	.00	134,000.00	16,640.00
11-000-262-520 Insurance	172,363.00	.00	165,000.00	7,363.00
11-000-262-610 General Supplies	305,200.00	24,484.99	94,446.66	186,268.35
11-000-262-621 Energy (Natural Gas)	93,600.00	.00	93,600.00	.00
11-000-262-622 Energy (Electricity)	1,629,710.00	.00	1,629,710.00	.00
11-000-262-800 Other Objects	6,290.00	.00	89.00	6,201.00
Total Custodial Services	3,356,222.00	110,073.63	3,023,852.02	222,296.35
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	98,210.00	.00	1,245.00	96,965.00
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	138,210.00	.00	1,245.00	136,965.00
Total Operation and Maintenance of Plant Services	4,533,930.00	135,329.55	3,319,221.56	1,079,378.89
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	52,825.00	4,389.34	48,435.66	.00
11-000-270-161 Salaries - Between Home and School - Special	9,322.00	774.58	8,547.42	.00
11-000-270-350 Management Fee-ESC Transportation Programs	19,146.00	.00	19,146.00	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	128,660.00	.00	128,660.00	.00
11-000-270-511 Contracted Services (Home/School) - vendors	1,303,675.00	.00	.00	1,303,675.00
11-000-270-512 Contracted Services (not Home/School) - vendors	163,441.00	-334.00	.00	163,775.00
11-000-270-514 Contracted Services (Special Ed) - Vendors	413,517.00	.00	576.00	412,941.00
11-000-270-518 Contracted Services (Special Ed) - ESCs	350,000.00	.00	350,000.00	.00
11-000-270-610 General Supplies	15,886.00	.00	11,000.00	4,886.00
Total	2,456,472.00	4,829.92	566,365.08	1,885,277.00
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	775.00	.00	775.00	.00
11-000-291-220 Social Security Contributions	577,204.00	38,318.96	491,681.04	47,204.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241 Other Retirement Contributions - PERS	627,356.00	27.72	626,578.28	750.00
11-000-291-250 Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270 Health Benefits	8,686,313.00	-13,491.69	8,521,652.00	178,152.69
11-000-291-280 Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290 Other Employee Benefits	403,700.00	49,456.49	329,283.51	24,960.00
TOTAL UNALLOCATED BENEFITS	10,468,952.00	74,311.48	9,969,969.83	424,670.69
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	10,468,952.00	74,311.48	9,969,969.83	424,670.69
TOTAL UNDISTRIBUTED EXPENDITURES	26,782,082.00	474,471.37	20,848,620.56	5,458,990.07
Required Maintenance for School Facilities				
10-606I Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
TOTAL GENERAL CURRENT EXPENSE	50,509,038.00	563,790.91	42,990,174.97	6,955,072.12
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	265,791.00	.00	.00	265,791.00
12-000-219-730 Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-xxx-x00-730 Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
Total Equipment	317,891.00	.00	.00	317,891.00
Facilities Acquisition and Construction Services				
12-000-400-800 Other Objects	26,609.00	.00	.00	26,609.00
Total Facilities Acquisition & Construction Services	26,609.00	.00	.00	26,609.00
TOTAL CAPITAL OUTLAY EXPENDITURES	344,500.00	.00	.00	344,500.00
10-000-100-56X Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
GENERAL FUND GRAND TOTAL	50,906,052.00	563,790.91	42,990,174.97	7,352,086.12

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet  
July 2015

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		42,532.39
	Accounts receivable:		
142	Intergovernmental - federal	-112,039.00	
153	Other	--	-112,039.00
	Other current assets		60,259.00

RESOURCES:

301	Estimated revenues	1,130,717.28	
302	Less revenues	(18,616.00)	1,112,101.28
	Total assets and resources		1,102,853.67

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		137,172.03
412	Intergovernmental accounts payable-federal		-14,396.46
481	Deferred revenues		26,334.28
	Total liabilities		149,109.85

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Interim Balance Sheet  
 July 2015**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year		581,859.53
754	Reserve for encumbrances - prior year		--
Reserved fund balance:			
761	Capital reserve account	--	
604	Add: Increase in capital reserve	--	
307	Less: Budgeted withdrawal from capital reser	--	--
601	Appropriations	1,130,717.28	
602	Less: Expenditures	(60.00)	
603	Encumbrances	(581,859.53)	548,797.75
	Total fund balance		1,130,657.28
	Total liabilities and fund equity		1,279,767.13

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2015)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	216,027.00	18,616.00	(UNDER)	197,411.00
20-4XXX	From federal sources:	914,690.28	.00	(UNDER)	914,690.28
TOTAL SPECIAL REVENUE FUNDS		1,130,717.28	18,616.00	(UNDER)	1,112,101.28
EXPENDITURES					Available Balance
		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	
State Projects:					
Other Special Projects:					
20-XXX-XXX-XXX	Nonpublic Textbooks	12,792.00	.00	.00	12,792.00
20-XXX-XXX-XXX	Nonpublic Auxiliary Services	177,071.00	.00	.00	177,071.00
20-XXX-XXX-XXX	Nonpublic Nursing Services	20,340.00	.00	20,340.00	.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative Program	5,824.00	.00	.00	5,824.00
Total State Projects		216,027.00	.00	20,340.00	195,687.00
Federal Projects:					
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	193,776.00	.00	136,586.00	57,190.00
20-240-XXX-XXX	Bilingual education	32,189.00	.00	7,470.00	24,719.00
20-250-XXX-XXX	I.D.E.A. PART B	631,056.28	60.00	379,872.53	251,123.75
20-252-XXX-XXX	IDEA PARTB PRESCHOOL	3,753.00	.00	.00	3,753.00
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	53,916.00	.00	37,591.00	16,325.00
Total Federal Projects		914,690.28	60.00	561,519.53	353,110.75
TOTAL GRANTS AND ENTITLEMENTS		1,130,717.28	60.00	581,859.53	548,797.75

Attachment M  
 September 30, 2015  
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**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Schedule of Revenues  
 Actual Compared with Estimated  
 (For 1 month period ending July 31, 2015)**

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX     Other Restricted Entitlements	216,027.00	18,616.00	197,411.00
Total Revenues from State Sources	216,027.00	18,616.00	197,411.00
Revenues from Federal Sources			
20-4411-4416     Title I	193,776.00	.00	193,776.00
20-4451-4455     Title II	53,916.00	.00	53,916.00
20-4491-4494     Title III	32,189.00	.00	32,189.00
20-4420-4429     I.D.E.A. Part B (Handicapped)	634,809.28	.00	634,809.28
Total Revenues from Federal Sources	914,690.28	.00	914,690.28
TOTAL GRANTS AND ENTITLEMENTS	1,130,717.28	18,616.00	1,112,101.28

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	12,792.00	.00	.00	12,792.00
20-XXX-XXX-XXX Nonpublic Auxiliary Services	177,071.00	.00	.00	177,071.00
20-XXX-XXX-XXX Nonpublic Nursing Services	20,340.00	.00	20,340.00	.00
20-XXX-XXX-XXX Nonpublic Technology Initiative	5,824.00	.00	.00	5,824.00
Total State Projects	216,027.00	.00	20,340.00	195,687.00
Federal Projects				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	193,776.00	.00	136,586.00	57,190.00
20-240-XXX-XXX Bilingual education	32,189.00	.00	7,470.00	24,719.00
20-250-XXX-XXX I.D.E.A. PART B	631,056.28	60.00	379,872.53	251,123.75
20-252-XXX-XXX IDEA PARTB PRESCHOOL	3,753.00	.00	.00	3,753.00
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	53,916.00	.00	37,591.00	16,325.00
Total Federal Projects	914,690.28	60.00	561,519.53	353,110.75
TOTAL SPECIAL REVENUE FUNDS	1,130,717.28	60.00	581,859.53	548,797.75

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Balance Sheet  
 July 2015**

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**ASSETS AND RESOURCES**  
 =====

<b>ASSETS:</b>			
101	Cash in bank		30,667.21
121	Tax levy receivable		146,202.50
	Accounts receivable:		
132	Interfund	921.02	
141	Intergovernmental - state	384,685.00	
153	other	--	385,606.02
<b>RESOURCES:</b>			
301	Estimated revenues	559,554.00	
302	Less revenues	(559,554.00)	--
	Total assets and resources		562,475.73

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**LIABILITIES AND FUND EQUITY**  
 =====

LIABILITIES:



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet  
July 2015

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
767	Debt service reserve	--		
608	Add: Increase in debt service reserve		--	
313	Less: W/D from debt service reserve		--	--
751,752,753	Other reserves			--
601	Appropriations	2,261,555.00		
602	Less: Expenditures	--		
603	Encumbrances	--	--	2,261,555.00
	Total appropriated			2,261,555.00
Unappropriated:				
770	Fund balance, July 1, 2015			2,921.73
303	Budgeted fund balance			(1,702,001.00)
	Total fund balance			562,475.73
	Total liabilities and fund equity			562,475.73

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	2,261,555.00	.00	2,261,555.00
Revenues	(559,554.00)	(559,554.00)	(.00)
Subtotal	1,702,001.00	-559,554.00	2,261,555.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,702,001.00)	-559,554.00)	2,261,555.00

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 1 month period ending July 31, 2015)**

<b>REVENUES/SOURCES OF FUNDS</b>	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1xxx Revenue from local sources DEBT SERVICE	174,869.00	174,869.00		.00
40-3xxx Revenue from State sources	384,685.00	384,685.00		.00
40-303 Budgeted Fund Balance	1,702,001.00	.00	(UNDER)	1,702,001.00
TOTAL DEBT SERVICE FUND	2,261,555.00	559,554.00	(UNDER)	1,702,001.00
<b>EXPENDITURES</b>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
40-701-510-XXX REPAYMENT OF DEBT Repayment of Debt - Regular	2,261,555.00	.00	.00	2,261,555.00
TOTAL DEBT SERVICE FUNDS	2,261,555.00	.00	.00	2,261,555.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

DEBT SERVICE FUNDS - FUND 40

Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2015)

DRAFT

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
Revenue from Local Sources			
40-1210 Local Tax Levy	174,869.00	174,869.00	.00
Revenues from State Sources			
40-3160 Debt Service Aid Type II	384,685.00	384,685.00	.00
40-303 Budgeted Fund Balance	1,702,001.00	.00	1,702,001.00
Total Local Repayment of Debt	2,261,555.00	559,554.00	1,702,001.00
TOTAL REPAYMENT OF DEBT	2,261,555.00	559,554.00	1,702,001.00

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 1 month period ending July 31, 2015)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	351,555.00	.00	.00	351,555.00
40-701-510-910 Redemption of Principal	1,910,000.00	.00	.00	1,910,000.00
Total Regular Debt Service	2,261,555.00	.00	.00	2,261,555.00
 TOTAL DEBT SERVICE FUNDS	 2,261,555.00	 .00	 .00	 2,261,555.00

VOORHEES TWP. BOARD OF EDUCATION  
CASH REPORT

ALL FUNDS  
For the Month Ending August 2015

		BEGINNING CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING CASH BALANCE
<b>GOVERNMENTAL FUNDS</b>					
1	GENERAL FUND	FUND 10 \$18,913,727.46	\$4,438,769.39	\$1,210,268.90	\$22,142,227.95
2	SPECIAL REVENUE FUND	FUND 20 \$42,532.39	\$0.00	\$41,862.00	\$670.39
3	CAPITAL PROJECTS FUND	FUND 30 \$849,797.44	\$0.00	\$0.00	\$849,797.44
4	DEBT SERVICE FUND	FUND 40 \$30,667.21	\$58,768.00	\$0.00	\$89,435.21
<b>TOTAL GOVERNMENTAL FUNDS</b>		<u>\$19,836,724.50</u>	<u>\$4,497,537.39</u>	<u>\$1,252,130.90</u>	<u>\$23,082,130.99</u>
5	ENTERPRISE FUND (CER)	FUND 60 \$2,434,608.71	\$80,219.16	\$142,980.99	\$2,371,846.88
6	FOOD SERVICE FUND	FUND 61 \$501,887.84	\$20,824.98	\$9,200.24	\$513,512.58
7	PAYROLL	\$29,801.09	\$456,078.93	\$471,121.13	\$14,758.89
8	PAYROLL AGENCY	\$1,281.20	\$257,249.46	\$256,217.16	\$2,313.50
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>		<u>\$2,967,578.84</u>	<u>\$814,372.53</u>	<u>\$879,519.52</u>	<u>\$2,902,431.85</u>
<b>TOTAL ALL FUNDS</b>		<u>\$22,804,303.34</u>	<u>\$5,311,909.92</u>	<u>\$2,131,650.42</u>	<u>\$25,984,562.84</u>

BANK RECONCILIATION GENERAL ACCOUNT  
BANK RECONCILIATION PAYROLL ACCOUNT  
BANK RECONCILIATION PAYROLL AGENCY  
BANK RECONCILIATION CER  
BANK RECONCILIATION FOOD SERVICE  
TOTAL BANK RECONCILIATIONS

\$23,082,130.99  
\$14,758.89  
\$2,313.50  
\$2,371,846.88  
\$513,512.58  
**\$25,984,562.84**

*Cynthia L. McClain*

VOORHEES TOWNSHIP SCHOOL DISTRICT  
CASH RECONCILIATION  
August 2015

	<u>Balance</u> <u>07/31/15</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>08/31/15</u>
Fund 10	\$ 18,913,727.46	\$ 4,438,769.39	\$ 1,210,268.90	\$ 22,142,227.95
Fund 20	42,532.39	-	41,862.00	670.39
Fund 40	<u>30,667.21</u>	<u>58,768.00</u>	<u>-</u>	<u>89,435.21</u>
Total	<u>\$ 18,986,927.06</u>	<u>\$ 4,497,537.39</u>	<u>\$ 1,252,130.90</u>	22,232,333.55

Adjustments:

DCRP (0.13)

**Cash Balance (Books)**

\$ 22,232,333.42

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 22,642,975.35
Cash Management Fund	171-000047708	104,673.38
		<u>-</u>

Total Balance per Bank Statements

22,747,648.73

Less: Outstanding Checks

667,661.91

\$ 22,079,986.82

Add: Reimbursements Due from:

Food Service Fund	9,200.24
Capital Projects Fund	-
CER Program	<u>143,146.36</u>

Total Reimbursements Due to General Fund

152,346.60

**Cash Balance (Bank)**

\$ 22,232,333.42

VOORHEES TOWNSHIP SCHOOL DISTRICT  
OUTSTANDING CHECKLIST VERIFICATION  
August 2015

Outstanding Checklist--Prior Month		<u>1,946,313.87</u>
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)		<u>1,403,789.95</u>
Potential Disbursements to Clear in Current Month		3,350,103.82
Less: Checks, Withdrawals and Charges from Bank Statements:		
Commerce Checking	0002372183	\$ 2,682,442.04
Cash Management	171-000047708	
		<hr/>
Total Checks, Withdrawals and Charges from Bank Statements		<u>2,682,442.04</u>
Outstanding Checklist--Current Month		<u>\$ 667,661.78</u>
		<u>667,661.91</u>
		(0.13)

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet  
 August 2015**

=====  
**ASSETS AND RESOURCES**  
 =====

<b>ASSETS:</b>			
101	Cash in bank	22,142,227.95	
103	Petty cash	4,601.22	
116	Investments - Capital reserve account	100.00	
121	Tax levy receivable	35,107,557.60	
	Accounts receivable:		
132	Interfund	59,303.50	
141	Intergovernmental - state	5,751,398.00	
143	Intergovernmental - other	33,647.80	
153	Other	--	5,844,349.30
<b>RESOURCES:</b>			
301	Estimated revenues	49,450,993.00	
302	Less revenues	(49,551,891.48)	-100,898.48
	Total assets and resources		62,997,937.59

=====  
**LIABILITIES AND FUND EQUITY**  
 =====

<b>LIABILITIES:</b>			
	other current liabilities		-4,977.09
	Total liabilities		-4,977.09



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
August 2015

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		34,311,296.04
754	Reserve for encumbrances - prior year		<u>          --</u>
	Reserved fund balance:		
761	Capital reserve account		3,508,956.12
762	Adult education programs		<u>2,561,175.68</u>
763	Sale/leaseback reserve	464,405.62	
605	Add: Increase in sale/leaseback	<u>          --</u>	
308	Less: Budgeted w/D sale/leaseback	<u>          --</u>	464,405.62
764	Maintenance reserve	<u>2,866,000.16</u>	
606	Add: Increase in maintenance reserve	<u>2,000.00</u>	
310	Less: Budgeted w/D maintenance res.	<u>(-1,340,062.00)</u>	1,527,938.16
765	Tuition reserve account	<u>          --</u>	
311	Less: Budgeted w/d tuition reserve	<u>          --</u>	--
766	Current expense emergency reserve	<u>          --</u>	
607	Add: Increase curr. exp. emer. res.	<u>          --</u>	
312	Less: w/D from curr. exp. emer.res.	<u>          --</u>	--
755	Bus Adv Revenue Reserved for Fuel Cst	<u>          --</u>	
610	Add: Increase bus adv reserve	<u>          --</u>	
312	Less: w/D from bus adv reserve	<u>          --</u>	--
751,752,76x	Other reserves		<u>          --</u>
601	Appropriations	50,904,052.00	
602	Less: Expenditures	<u>(1,747,757.35)</u>	
603	Encumbrances	<u>(34,311,296.04)</u>	14,844,998.61
604	Increase in capital reserve	<u>(36,059,053.39)</u>	<u>          --</u>
	Total appropriated		<u>57,218,770.23</u>
	Unappropriated:		
770	Fund balance, July 1, 2015		7,239,203.45
771	Designated fund balance		<u>          --</u>
772	ARRA/SEMI for next year		<u>          --</u>
303	Budgeted fund balance		<u>(1,455,059.00)</u>
307	Budgeted w/d from cap res local		<u>          --</u>
309	Budgeted w/d from cap reserve-inelig.		<u>          --</u>
317	Budgeted w/d from cap res-to Debt Srv		<u>          --</u>
	Total fund balance		<u>63,002,914.68</u>
	Total liabilities and fund equity		<u>62,997,937.59</u>

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet  
 August 2015**

**RECAPITULATION OF FUND BALANCE**

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	50,904,052.00	36,059,053.39	14,844,998.61
Revenues	(49,450,993.00)	(49,551,891.48)	(-100,898.48)
Subtotal	1,453,059.00	-13,492,838.09	14,945,897.09
Change in capital reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: Withdrawal from reserve	(1,340,062.00)	(1,340,062.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	114,997.00	-14,830,900.09	14,945,897.09

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2015)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-12XX From Local Sources	43,894,447.00	44,001,141.11	(OVER)	-106,694.11
10-3XXX From State Sources	5,535,319.00	5,535,319.00		.00
10-4XXX From Federal Sources	21,227.00	15,431.37	(UNDER)	5,795.63
10-303 Budgeted Fund Balance - Operating Budget	1,455,059.00	.00	(UNDER)	1,455,059.00
10-310 withdrawal from Maintenance Reserve	1,340,062.00	.00	(UNDER)	1,340,062.00
GENERAL FUND GRAND TOTAL	52,246,114.00	49,551,891.48	(UNDER)	2,694,222.52

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	15,916,504.00	138,675.03	15,281,737.25	496,091.72
11-2XX-100-XXX Special Education	6,406,300.00	225,863.54	5,360,942.38	819,494.08
11-230-100-XXX Basic Skills/Remedial	950,452.00	.00	946,252.00	4,200.00
11-240-100-XXX Bilingual Education	153,214.00	.00	151,114.00	2,100.00
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	292,687.00	308.00	268,670.05	23,708.95
11-800-330-XXX Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:				
11-000-100-XXX Tuition	1,476,940.00	10,526.00	44,874.00	1,421,540.00
11-000-211-XXX Attendance and Social Work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX Health Services	433,541.00	2,769.23	423,302.31	7,469.46
11-000-216-XXX Speech, OT, PT	529,841.00	599.16	500,661.99	28,579.85
11-000-218-XXX Guidance	610,677.00	9,549.16	598,815.90	2,311.94
11-000-219-XXX Child Study Teams	1,268,695.00	44,351.30	1,153,119.30	71,224.40
11-000-221-XXX Improvement of Instructional Services	382,582.00	41,700.50	290,851.78	50,030.72
11-000-222-XXX Educational Media Services - School Library	433,657.00	1,767.62	403,473.88	28,416.50
11-000-223-XXX Instructional Staff Training Services	662,364.00	74,030.94	565,432.06	22,991.00
11-000-230-XXX General Administration	1,073,489.00	86,587.55	830,499.80	156,401.65
11-000-240-XXX School Administration	1,412,604.00	181,145.19	1,169,316.60	62,142.21
11-000-251-XXX Central Services	629,886.00	114,797.13	447,880.04	67,208.83
11-000-252-XXX Administrative Information Technology	405,952.00	26,815.16	325,697.68	53,439.16

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2015)

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,533,930.00	534,367.88	3,062,244.00	937,318.12
11-000-270-XXX	Student Transportation Services	2,456,472.00	93,784.55	515,868.09	1,846,819.36
11-XXX-XXX-2XX	Personal Services - Employee Benefits	10,468,952.00	160,119.41	1,963,243.93	8,345,588.66
	Total Undistributed	26,782,082.00	1,382,910.78	12,297,781.36	13,101,389.86
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	50,504,239.00	1,747,757.35	34,306,497.04	14,449,984.61
12-XXX-XXX-73X	Equipment	322,690.00	.00	4,799.00	317,891.00
12-000-4XX-XXX	Facilities Acquisition and Construction Services	26,609.00	.00	.00	26,609.00
	TOTAL CAPITAL OUTLAY	349,299.00	.00	4,799.00	344,500.00
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	50,906,052.00	1,747,757.35	34,311,296.04	14,846,998.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Schedule of Revenues

Actual Compared with Estimated

(For 2 month period ending August 31, 2015)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	43,884,447.00	43,884,447.00	.00
10-1320 Tuition from Other LEA's within the State	.00	48,440.43	-48,440.43
10-1300 Total Tuition	.00	48,440.43	-48,440.43
10-1XXX Unrestricted Miscellaneous Revenues	10,000.00	68,253.68	-58,253.68
Subtotal - Revenues from Local Sources	43,894,447.00	44,001,141.11	-106,694.11
Revenues from State Sources			
10-3121 Categorical Transportation Aid	525,501.00	525,501.00	.00
REVENUES FROM STATE SOURCES:			
10-3132 Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176 Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177 Categorical Security Aid	236,331.00	236,331.00	.00
10-3178 Adjustment Aid	157,191.00	157,191.00	.00
Subtotal - Revenues from State Sources	5,535,319.00	5,535,319.00	.00
Revenues from Federal Sources			
10-4200 Medicaid Reimbursement	21,227.00	15,431.37	5,795.63
Subtotal - Revenues from Federal Sources	21,227.00	15,431.37	5,795.63
10-303 Budgeted Fund Balance - Operating Budget	1,455,059.00	.00	1,455,059.00
10-310 withdrawal from Maintenance Reserve	1,340,062.00	.00	1,340,062.00
TOTAL OPERATING BUDGET	52,246,114.00	49,551,891.48	2,694,222.52

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	184,627.00	.00	184,627.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	564,564.00	.00	564,564.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	7,858,853.00	297.00	7,858,556.00	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,911,526.00	280.00	5,911,246.00	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	.00	150,000.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	542.50	.00	1,607.50
11-190-100-340	Purchased Technical Services	26,100.00	.00	26,001.00	99.00
11-190-100-500	Other Purchased Services (400-500 series)	177,950.00	4,064.12	100,239.24	73,646.64
11-190-100-610	General Supplies	844,239.00	128,183.81	468,264.39	247,790.80
11-190-100-640	Textbooks	.00	-549.40	.00	549.40
11-190-100-890	Other Objects	196,495.00	5,857.00	18,239.62	172,398.38
TOTAL REGULAR PROGRAMS - INSTRUCTION		15,916,504.00	138,675.03	15,281,737.25	496,091.72
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	320,157.00	.00	320,157.00	.00
11-204-100-106	Other Salaries for Instruction	129,051.00	.00	129,051.00	.00
11-204-100-610	General supplies	4,400.00	894.79	.00	3,505.21
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		454,333.00	894.79	449,208.00	4,230.21
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	126,667.00	.00	126,667.00	.00
Total		126,667.00	.00	126,667.00	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	541,936.00	168,070.43	373,865.57	.00
11-212-100-106	Other Salaries for Instruction	639,118.00	45,218.97	593,899.03	.00
11-212-100-320	Purchased Professional-Educational Services	929,930.00	8,821.00	130,811.25	790,297.75
11-212-100-610	General Supplies	1,500.00	.00	.00	1,500.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-800 Other objects	5,000.00	.00	.00	5,000.00
Total	2,117,484.00	222,110.40	1,098,575.85	796,797.75
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,771,900.00	.00	2,771,900.00	.00
11-213-100-106 Other Salaries for Instruction	575,996.00	.00	575,996.00	.00
11-213-100-610 General Supplies	15,900.00	770.01	2,133.53	12,996.46
11-213-100-640 Textbooks	2,900.00	.00	.00	2,900.00
Total	3,366,696.00	770.01	3,350,029.53	15,896.46
Autism:				
11-214-100-106 Other Salaries for Instruction	38,000.00	1,428.00	36,572.00	.00
Total	38,000.00	1,428.00	36,572.00	.00
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	99,905.00	.00	99,905.00	.00
11-215-100-106 Other Salaries for Instruction	134,339.00	.00	134,339.00	.00
11-215-100-600 General Supplies	3,230.00	660.34	.00	2,569.66
Total	237,474.00	660.34	234,244.00	2,569.66
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	65,646.00	.00	65,646.00	.00
Total	65,646.00	.00	65,646.00	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION				
	6,406,300.00	225,863.54	5,360,942.38	819,494.08
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	946,252.00	.00	946,252.00	.00
11-230-100-610 General Supplies	2,100.00	.00	.00	2,100.00
11-230-100-800 Other objects	2,100.00	.00	.00	2,100.00
Total	950,452.00	.00	946,252.00	4,200.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	151,114.00	.00	151,114.00	.00
11-240-100-610 General Supplies	2,100.00	.00	.00	2,100.00
Total	153,214.00	.00	151,114.00	2,100.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	265,587.00	.00	265,587.00	.00
11-401-100-800 other objects	27,100.00	308.00	3,083.05	23,708.95
Total	292,687.00	308.00	268,670.05	23,708.95
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	11,255.00	.00	.00	11,255.00
11-000-100-562 Tuition - Other LEAs within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,414,449.00	10,526.00	44,874.00	1,359,049.00
Total	1,476,940.00	10,526.00	44,874.00	1,421,540.00
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	402,722.00	.00	402,722.00	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	95.00	17,847.00	2,358.00
11-000-213-600 Supplies and Materials	10,519.00	2,674.23	2,733.31	5,111.46
Total	433,541.00	2,769.23	423,302.31	7,469.46
Speech, OT, PT and Related services				
11-000-216-100 Salaries	500,641.00	.00	500,641.00	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	.00	25,300.00
11-000-216-600 Supplies and Materials	3,900.00	599.16	20.99	3,280.85
Total	529,841.00	599.16	500,661.99	28,580.85
Guidance				
11-000-218-104 Salaries of Other Professional Staff	550,482.00	.00	550,482.00	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	57,295.00	9,549.16	47,745.84	.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-600 Supplies and Materials	2,900.00	.00	588.06	2,311.94
Total	610,677.00	9,549.16	598,815.90	2,311.94
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,083,885.00	25,693.68	1,058,191.32	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	97,047.00	16,291.42	80,755.58	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	1,988.00	1,050.00	23,465.00
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	19.22	.00	3,480.78
11-000-219-600 Supplies and Materials	45,360.00	250.48	12,113.40	32,996.12
11-000-219-800 Other objects	12,400.00	108.50	1,009.00	11,282.50
Total	1,268,695.00	44,351.30	1,153,119.30	71,224.40
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	254,832.00	27,252.04	227,579.96	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	67,255.00	11,149.16	56,105.84	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,200.00	.00	.00	12,200.00
11-000-221-500 Other Purchased Services (400-500 series)	3,950.00	300.80	.00	3,649.20
11-000-221-600 Supplies and Materials	28,065.00	.00	67.98	27,997.02
11-000-221-800 Other Objects	11,280.00	2,998.50	2,098.00	6,183.50
Total	382,582.00	41,700.50	290,851.78	50,029.72
Educational Media Services - School Library				
11-000-222-100 Salaries	394,157.00	.00	394,157.00	.00
11-000-222-600 Supplies and Materials	39,500.00	1,767.62	9,316.88	28,415.50
Total	433,657.00	1,767.62	403,473.88	28,415.50
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	332,163.00	40,140.48	292,022.52	.00
11-000-223-110 Other Salaries	296,701.00	33,890.46	262,810.54	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	.00	10,149.00	19,851.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	.00	.00	200.00
11-000-223-600 Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800 Other Objects	2,800.00	.00	450.00	2,350.00
Total	662,364.00	74,030.94	565,432.06	22,901.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	294,941.00	49,126.84	245,814.16	.00
11-000-230-331 Legal Services	64,000.00	6,040.36	57,959.64	.00
11-000-230-332 Audit Fees	47,500.00	.00	.00	47,500.00
11-000-230-334 Architectural/Engineering Services	10,000.00	.00	.00	10,000.00
11-000-230-339 Other Purchased Professional Services	144,400.00	613.73	143,386.27	400.00
11-000-230-530 Communications/Telephone	187,523.00	4,465.27	126,339.73	56,718.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	263,100.00	.00	257,000.00	6,100.00
11-000-230-610 General Supplies	2,300.00	.00	.00	2,300.00
11-000-230-630 BOE In-House Training/Meeting Supplies	6,000.00	.00	.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	21,125.00	4,355.50	.00	16,769.50
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,073,489.00	86,587.55	830,499.80	156,401.65
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	769,808.00	99,028.28	670,779.72	.00
11-000-240-105 salaries of Secretarial and Clerical Assistants	575,426.00	78,995.06	496,430.94	.00
11-000-240-600 Supplies and Materials	21,870.00	3,121.85	2,105.94	16,642.21
11-000-240-800 other objects	45,500.00	.00	.00	45,500.00
Total	1,412,604.00	181,145.19	1,169,316.60	62,142.21
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	520,006.00	86,664.36	433,341.64	.00
11-000-251-330 Purchased Professional Services	14,200.00	14,175.00	.00	25,025.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	17,800.00	1,010.66	74.85	16,714.09
11-000-251-890 Miscellaneous Expenditures	64,580.00	12,947.11	10,179.55	41,453.34
Total	629,886.00	114,797.13	447,880.04	67,208.63
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	135,953.00	25,995.16	109,957.84	.00
11-000-252-500 other Purchased Services (400-500 series)	2,000.00	.00	.00	2,000.00
11-000-252-800 other objects	267,999.00	820.00	215,739.84	51,459.16
Total	405,952.00	26,815.16	325,697.68	53,439.16
11-000-261-100 Salaries	235,808.00	39,511.84	196,296.16	.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	803,690.00	68,287.41	70,824.12	664,578.47
Total	1,039,498.00	107,799.25	267,120.28	664,578.47
Custodial Services				
11-000-262-100 Salaries	992,595.00	169,693.40	822,901.60	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Other Purchased Property Services	150,640.00	14,816.11	119,183.89	16,640.00
11-000-262-520 Insurance	172,363.00	.00	165,000.00	7,363.00
11-000-262-610 General Supplies	305,200.00	64,113.54	78,603.09	162,483.37
11-000-262-621 Energy (Natural Gas)	93,600.00	786.24	92,813.76	.00
11-000-262-622 Energy (Electricity)	1,629,710.00	160,688.62	1,469,021.38	.00
11-000-262-800 other objects	6,290.00	1,346.00	.00	4,944.00
Total Custodial Services	3,356,222.00	411,443.91	2,747,523.72	197,254.37
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	98,210.00	15,124.72	47,600.00	35,485.28
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	138,210.00	15,124.72	47,600.00	75,485.28
Total Operation and Maintenance of Plant Services	4,533,930.00	534,367.88	3,062,244.00	937,318.12
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	52,825.00	8,778.68	44,046.32	.00
11-000-270-161 Salaries - Between Home and School - Special	9,322.00	1,549.16	7,772.84	.00
11-000-270-350 Management Fee-ESC Transportation Programs	19,146.00	1,607.48	17,538.52	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	128,660.00	.00	128,660.00	.00
11-000-270-511 Contracted Services (Home/School) - Vendors	1,303,675.00	.00	.00	1,303,675.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	163,441.00	-334.00	.00	163,775.00
11-000-270-514 Contracted Services (Special Ed) - Vendors	413,517.00	39,296.64	.00	374,220.36
11-000-270-518 Contracted Services (Special Ed) - ESCs	350,000.00	32,149.59	317,850.41	.00
11-000-270-610 General Supplies	15,886.00	10,737.00	.00	5,149.00
Total	2,456,472.00	93,784.55	515,868.09	1,846,619.36
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	775.00	65.72	709.28	.00
11-000-291-220 Social Security Contributions	577,204.00	76,865.28	453,134.72	47,204.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241	Other Retirement Contributions - PERS	627,356.00	65.14	626,540.86	750.00
11-000-291-250	Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270	Health Benefits	8,686,313.00	-14,249.99	601,492.33	8,099,070.66
11-000-291-280	Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290	Other Employee Benefits	403,700.00	97,373.26	281,366.74	24,960.00
	TOTAL UNALLOCATED BENEFITS	10,468,952.00	160,119.41	1,963,243.93	8,345,588.66
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	10,468,952.00	160,119.41	1,963,243.93	8,345,588.66
	TOTAL UNDISTRIBUTED EXPENDITURES	26,782,082.00	1,382,910.78	12,297,781.36	13,101,389.86
	Required Maintenance for School Facilities				
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	50,504,239.00	1,747,757.35	34,306,497.04	14,449,984.61
	Undistributed Expenditures:				
12-000-210-730	Support Services - Students - Regular	270,590.00	.00	4,799.00	265,791.00
12-000-219-730	Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-xxx-x00-730	Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
	Total Equipment	322,690.00	.00	4,799.00	317,891.00
	Facilities Acquisition and Construction Services				
12-000-400-800	other objects	26,609.00	.00	.00	26,609.00
	Total Facilities Acquisition & Construction Services	26,609.00	.00	.00	26,609.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	349,299.00	.00	4,799.00	344,500.00
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	50,906,052.00	1,747,757.35	34,311,296.04	14,846,998.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet  
August 2015

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		670.39
	Accounts receivable:		
142	Intergovernmental - federal	-112,039.00	
153	Other	--	-112,039.00
	Other current assets		60,259.00

RESOURCES:

301	Estimated revenues	1,375,640.28	
302	Less revenues	(18,616.00)	1,357,024.28
	Total assets and resources		1,305,914.67

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		137,172.03
412	Intergovernmental accounts payable-federal		-14,396.46
481	Deferred revenues		26,334.28
	Other current liabilities		-41,862.00
	Total liabilities		107,247.85

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20**

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**Interim Balance Sheet  
 August 2015**

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		929,644.81	
754	Reserve for encumbrances - prior year		--	
	Reserved fund balance:			
761	Capital reserve account	--		
604	Add: Increase in capital reserve	--		
307	Less: Budgeted withdrawal from capital reser	--	--	
601	Appropriations	<u>1,375,640.28</u>		
602	Less: Expenditures	(60.00)		
603	Encumbrances	<u>(929,644.81)</u>	<u>(929,704.81)</u>	445,935.47
	Total fund balance			<u>1,375,580.28</u>
	Total liabilities and fund equity			<u>1,482,828.13</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2015)

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REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	216,027.00	18,616.00	(UNDER)	197,411.00
20-4XXX	From federal sources:	1,159,613.28	.00	(UNDER)	1,159,613.28
TOTAL SPECIAL REVENUE FUNDS		1,375,640.28	18,616.00	(UNDER)	1,357,024.28
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:					
Other Special Projects:					
20-XXX-XXX-XXX	Nonpublic Textbooks	12,792.00	.00	8,041.28	4,750.72
20-XXX-XXX-XXX	Nonpublic Auxiliary Services	177,071.00	.00	177,071.00	.00
20-XXX-XXX-XXX	Nonpublic Nursing Services	20,340.00	.00	20,340.00	.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative Program	5,824.00	.00	.00	5,824.00
Total State Projects		216,027.00	.00	205,452.28	10,574.72
Federal Projects:					
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	247,796.00	.00	173,710.00	74,086.00
20-240-XXX-XXX	Bilingual education	34,652.00	.00	21,505.00	13,147.00
20-250-XXX-XXX	I.D.E.A. PART B	807,222.28	60.00	484,029.53	323,132.75
20-252-XXX-XXX	IDEA PARTB PRESCHOOL	3,753.00	.00	.00	3,753.00
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,190.00	.00	44,948.00	21,242.00
Total Federal Projects		1,159,613.28	60.00	724,192.53	435,360.75
TOTAL GRANTS AND ENTITLEMENTS		1,375,640.28	60.00	929,644.81	445,935.47

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

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Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2015)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	216,027.00	18,616.00	197,411.00
Total Revenues from State Sources	216,027.00	18,616.00	197,411.00
Revenues from Federal Sources			
20-4411-4416 Title I	247,796.00	.00	247,796.00
20-4451-4455 Title II	66,190.00	.00	66,190.00
20-4491-4494 Title III	34,652.00	.00	34,652.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	810,975.28	.00	810,975.28
Total Revenues from Federal Sources	1,159,613.28	.00	1,159,613.28
TOTAL GRANTS AND ENTITLEMENTS	1,375,640.28	18,616.00	1,357,024.28



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	12,792.00	.00	8,041.28	4,750.72
20-XXX-XXX-XXX Nonpublic Auxiliary Services	177,071.00	.00	177,071.00	.00
20-XXX-XXX-XXX Nonpublic Nursing Services	20,340.00	.00	20,340.00	.00
20-XXX-XXX-XXX Nonpublic Technology Initiative	5,824.00	.00	.00	5,824.00
Total State Projects	216,027.00	.00	205,452.28	10,574.72
Federal Projects				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	247,796.00	.00	173,710.00	74,086.00
20-240-XXX-XXX Bilingual education	34,652.00	.00	21,505.00	13,147.00
20-250-XXX-XXX I.D.E.A. PART B	807,222.28	60.00	484,029.53	323,132.75
20-252-XXX-XXX IDEA PARTB PRESCHOOL	3,753.00	.00	.00	3,753.00
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,190.00	.00	44,948.00	21,242.00
Total Federal Projects	1,159,613.28	60.00	724,192.53	435,360.75
TOTAL SPECIAL REVENUE FUNDS	1,375,640.28	60.00	929,644.81	445,935.47

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

Interim Balance Sheet  
August 2015

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		89,435.21
121	Tax levy receivable		<u>87,434.50</u>
	Accounts receivable:		
132	Interfund	921.02	
141	Intergovernmental - state	<u>384,685.00</u>	
153	Other	--	<u>385,606.02</u>

RESOURCES:

301	Estimated revenues	559,554.00	
302	Less revenues	<u>(559,554.00)</u>	--
	Total assets and resources		<u>562,475.73</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Interim Balance Sheet  
August 2015

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: w/D from debt service reserve	--	--	
751,752,753	Other reserves		--	
601	Appropriations	2,261,555.00		
602	Less: Expenditures	--		
603	Encumbrances	--	2,261,555.00	
	Total appropriated		2,261,555.00	
Unappropriated:				
770	Fund balance, July 1, 2015		2,921.73	
303	Budgeted fund balance		(1,702,001.00)	
	Total fund balance			562,475.73
	Total liabilities and fund equity			562,475.73

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	2,261,555.00	.00	2,261,555.00
Revenues	(559,554.00)	(559,554.00)	(.00)
Subtotal	1,702,001.00	-559,554.00	2,261,555.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,702,001.00	-559,554.00	2,261,555.00

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

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**Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 2 month period ending August 31, 2015)**

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1xxx Revenue from local sources	174,869.00	174,869.00		.00
DEBT SERVICE				
40-3xxx Revenue from State sources	384,685.00	384,685.00		.00
40-303 Budgeted Fund Balance	1,702,001.00	.00	(UNDER)	1,702,001.00
TOTAL DEBT SERVICE FUND	2,261,555.00	559,554.00	(UNDER)	1,702,001.00
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
REPAYMENT OF DEBT				
40-701-510-XXX Repayment of Debt - Regular	2,261,555.00	.00	.00	2,261,555.00
TOTAL DEBT SERVICE FUNDS	2,261,555.00	.00	.00	2,261,555.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2015)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
Revenue from Local Sources			
40-1210 Local Tax Levy	174,869.00	174,869.00	.00
Revenues from State Sources			
40-3160 Debt Service Aid Type II	384,685.00	384,685.00	.00
40-303 Budgeted Fund Balance	1,702,001.00	.00	1,702,001.00
Total Local Repayment of Debt	2,261,555.00	559,554.00	1,702,001.00
TOTAL REPAYMENT OF DEBT	2,261,555.00	559,554.00	1,702,001.00

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 2 month period ending August 31, 2015)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	351,555.00	.00	.00	351,555.00
40-701-510-910 Redemption of Principal	1,910,000.00	.00	.00	1,910,000.00
Total Regular Debt Service	2,261,555.00	.00	.00	2,261,555.00
 TOTAL DEBT SERVICE FUNDS	 2,261,555.00	 .00	 .00	 2,261,555.00

Transfers in accounting period July 2015 to July 2015

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
07/27/15	Transfer from 11-000 -240 -890 -00 to 11-000 -252 -890 -14	22,500.00	
07/27/15	Transfer from 11-190 -100 -440A-00 to 11-190 -100 -340 -09	1,000.00	
07/28/15	Transfer from 11-190 -100 -440A-00 to 11-190 -100 -340 -09	100.00	
07/31/15	Transfer from 11-000 -230 -339B-00 to 11-000 -230 -339 -00	10,000.00	
07/31/15	Transfer from 11-190 -100 -640 -00 to 11-190 -100 -610 -00	194,763.00	
07/31/15	Increase 20-254 -100 -106N-04	100.00	
07/31/15	Increase 20-254 -100 -320N-04	9,977.28	
07/31/15	Increase 20-254 -100 -610N-04	12,496.00	
07/31/15	Increase 20-254 -200 -290N-04	8.00	
07/31/15	Increase 20-256 -100 -106N-04	3,486.00	
07/31/15	Increase 20-256 -200 -290N-04	267.00	
07/31/15	Increase 20-501 -100 -640B-00	857.00	
07/31/15	Increase 20-501 -100 -640C-00	9,536.00	
07/31/15	Increase 20-501 -100 -640M-00	514.00	
07/31/15	Increase 20-501 -100 -640N-00	1,428.00	
07/31/15	Increase 20-501 -100 -640R-00	457.00	
07/31/15	Increase 20-504 -100 -320 -00	177,071.00	
07/31/15	Increase 20-509 -100 -610 -00	20,340.00	
07/31/15	Increase 20-510 -200 -610F-00	4,342.00	
07/31/15	Increase 20-510 -200 -610H-00	234.00	
07/31/15	Increase 20-510 -200 -610R-00	208.00	
07/31/15	Increase 20-510 -200 -610T-00	390.00	
07/31/15	Increase 20-510 -200 -610U-00	650.00	

Transfers in accounting period August 2015 to August 2015

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
08/13/15	Transfer from 11-190 -100 -610 -00 to 11-190 -100 -610I-09	5,000.00	
08/13/15	Transfer from 11-190 -100 -610 -09 to 12-000 -210 -732 -00	4,799.00	
08/13/15	Increase 20-231 -100 -101 -05	33,786.00	
08/13/15	Increase 20-231 -100 -101 -05	3,338.00	
08/13/15	Increase 20-231 -100 -610 -05	200.00	
08/13/15	Increase 20-231 -100 -610 -05	1,250.00	
08/13/15	Increase 20-231 -290 -290 -05	14,097.00	
08/13/15	Increase 20-231 -290 -290 -05	1,349.00	
08/13/15	Decrease 20-240 -100 -101 -01	-7,470.00	
08/13/15	Decrease 20-240 -100 -320K-01	-818.00	
08/13/15	Decrease 20-240 -200 -290 -01	-2,342.00	
08/13/15	Increase 20-241 -100 -101 -01	9,337.00	
08/13/15	Decrease 20-241 -100 -101 -01	-2,772.00	
08/13/15	Increase 20-241 -100 -320K-01	1,022.00	
08/13/15	Decrease 20-241 -100 -320K-01	-79.00	
08/13/15	Increase 20-241 -200 -290 -01	2,927.00	
08/13/15	Increase 20-241 -200 -290 -01	2,284.00	
08/13/15	Increase 20-242 -100 -320N-04	673.00	
08/13/15	Decrease 20-242 -100 -320N-04	-1,355.00	
08/13/15	Increase 20-242 -100 -500 -05	4,442.00	
08/13/15	Decrease 20-242 -100 -500 -05	-3,386.00	
08/13/15	Increase 20-250 -100 -106 -04	93,135.00	
08/13/15	Increase 20-250 -100 -106N-04	20.00	
08/13/15	Increase 20-250 -100 -560 -04	56,031.00	
08/13/15	Increase 20-250 -100 -610N-04	2,499.00	
08/13/15	Increase 20-250 -200 -290 -04	7,124.00	
08/13/15	Increase 20-250 -200 -290N-04	2.00	
08/13/15	Transfer from 20-250 -100 -320N-04 to 20-250 -200 -320N-04	21,846.00	
08/13/15	Increase 20-250 -200 -320N-04	9,900.00	
08/13/15	Increase 20-250 -200 -610 -04	20.00	
08/13/15	Increase 20-252 -100 -106 -04	8,900.00	
08/13/15	Decrease 20-252 -100 -106N-04	-2,102.00	
08/13/15	Increase 20-252 -100 -320N-04	100.00	
08/13/15	Increase 20-252 -200 -290 -04	698.00	
08/13/15	Decrease 20-252 -200 -290N-04	-161.00	
08/13/15	Increase 20-270 -100 -101 -01	9,398.00	



Budget year: 2015-16

Transfers in accounting period August 2015 to August 2015

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
08/13/15	Decrease 20-270 -100 -101 -01	-2,041.00	
08/13/15	Increase 20-270 -200 -290 -01	3,934.00	
08/13/15	Increase 20-270 -200 -290 -01	867.00	
08/13/15	Increase 20-270 -200 -320K-01	147.00	
08/13/15	Decrease 20-270 -200 -320K-01	-31.00	
08/27/15	Transfer from 11-000 -251 -610 -00 to 11-000 -251 -330 -00	200.00	
08/31/15	Transfer from 11-212 -100 -106X-03 to 11-212 -100 -101X-03	15,000.00	

SB360  
Budget year: 2015-16  
Acct period: August 2015  
Batch number: A032

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BATCH A032 CHECKS VOIDED

9/4/2015 11:24:20 AM  
Page 1 of 1

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
68066 (C)	08/31/15	91 PENN MUSEUM	-394.00	250-16	60-800 -330 -890R-00	-394.00
Total checks voided:		1	-394.00			

SB360  
Budget year: 2015-16  
Acct period: August 2015  
Batch number: A032  
Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
AUTOMATIC GENERAL LEDGER ENTRIES

9/4/2015 11:24:21 AM  
Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
60 ENTERPRISE FUNDS	101 Cash in Bank	394.00	.00
	602 Expenditures/Expenses	.00	394.00
	603 Encumbrances	394.00	.00
	753 Reserve for Encumbrances - Current Year	.00	394.00
Fund 60 totals:		----- 788.00 *	----- 788.00 *
Batch totals:		788.00 **	788.00 **

SB360  
Budget year: 2015-16  
Acct period: September 2015  
Batch number: A042

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BATCH A042 CHECKS VOIDED

9/17/2015 1:55:17 PM  
Page 1 of 1

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
68276 (C)	09/17/15	2290 SHERWIN-WILLIAMS CO.	-295.34	736-16	11-000 -262 -610C-06	-147.67
				762-16	11-000 -262 -610C-06	-147.67
Total checks voided: 1			-295.34			

SB360  
Budget year: 2015-16  
Acct period: September 2015  
Batch number: A042  
Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
AUTOMATIC GENERAL LEDGER ENTRIES

9/17/2015 1:56:17 PM  
Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	295.34	.00
	602 Expenditures/Expenses	.00	295.34
	603 Encumbrances	295.34	.00
	753 Reserve for Encumbrances - Current Year	.00	295.34
Fund 10 totals:		----- 590.68 *	----- 590.68 *
Batch totals:		590.68 **	590.68 **

SB360

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 BATCH A045 CHECKS VOIDED

9/18/2015 12:39:03 PM

Budget year: 2015-16

Page 1 of 1

Acct period: September 2015

Batch number: A045

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
67432	09/18/15	2656 VOORHEES CER	-410.00			.00
67729	09/18/15	1232 APPLE INC.	-392.00			.00
Total checks voided: 2			-802.00			

CK 68424 REPLACES CHECK 67432 FOR \$410.00 DATED 6/10/15

CK 68423 REPLACES CHECK 67729 FOR \$392.00 DATED 6/30/15

SB360  
Budget year: 2015-16  
Acct period: September 2015  
Batch number: A050

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BATCH A050 CHECKS VOIDED

9/25/2015 2:43:22 PM  
Page 1 of 1

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
68103 (H)	09/25/15	1232 APPLE INC.	-199.00	676-16	11-000 -219 -610 -04	-199.00
Total checks voided:		1	-199.00			

SB360

Budget year: 2015-16

Acct period: September 2015

Batch number: A050

Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 AUTOMATIC GENERAL LEDGER ENTRIES

9/25/2015 2:43:24 PM

Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	199.00	.00
	602 Expenditures/Expenses	.00	199.00
	603 Encumbrances	199.00	.00
	753 Reserve for Encumbrances - Current Year	.00	199.00
Fund 10 totals:		----- 398.00 *	----- 398.00 *
Batch totals:		398.00 **	398.00 **



SB360  
Budget year: 2015-16  
Acct period: September 2015  
Batch number: A055

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BATCH A055 CHECKS VOIDED

9/30/2015 12:40:36 PM  
Page 1 of 1

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
68540 (C)	09/30/15	826 VOORHEES BOE/ AGENCY ACCOUNT	-76,887.12	1095-16	10-141 -B	-76,887.12
68266 (C)	09/30/15	651 PEP BOYS AUTO	-35.23	752-16	11-000 -262 -610C-06	-35.23
Total checks voided:		2	-76,922.35			

SB360  
Budget year: 2015-16  
Acct period: September 2015  
Batch number: A055  
Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
AUTOMATIC GENERAL LEDGER ENTRIES

9/30/2015 12:40:46 PM  
Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	76,922.35	.00
	141 Intergovernmental Accounts Receivable - State	.00	76,887.12
	602 Expenditures/Expenses	.00	35.23
	603 Encumbrances	76,922.35	.00
	753 Reserve for Encumbrances - Current Year	.00	76,922.35
Fund 10 totals:		----- 153,844.70 *	----- 153,844.70 *
Batch totals:		153,844.70 **	153,844.70 **

16.10(c), the Voorhees Township Board of Education certifies that as of July 31, 2015 and August 30, 2015 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of August.

NONE

7. appropriating 2014-2015 Extraordinary Aid funds in the amount of \$218,315 and increasing appropriations to Account No. 11-212-100-320-03.

Motion carried, 8 ayes.

XXI. ADJOURNMENT

1. Motion by Mr. Wojdon, seconded by Mrs. Kirkland, to approve adjourning the meeting at 8:00 pm.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent  
For Business/Board Secretary

